

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
September 13, 2016
1:00 pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

- (1) STARS Update
- Email from STARS, dated August 17, 2016

C. MINUTES

- (1) Special Council Meeting Minutes
- Minutes of September 6, 2016
(2) Council Meeting Minutes
- Minutes of August 23, 2016

D. UNFINISHED BUSINESS

- (1) Beaver Mines Trail
- Report from Director of Operations, dated August 11, 2016
- Report from CAO, dated May 5, 2016
(2) Dust Control Program
- Email from Public Works Superintendent, dated September 1, 2016
(3) Purchase of Picnic Tables
- Email from CAO, dated August 5, 2016
- Report from CAO, dated July 7, 2016

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

- a) Regional Water System Intake Relocation - Pipeline
- Report from Director of Operations, dated September 7, 2016
b) Operations Report
- Report from Director of Operations, dated September 7, 2016

(2) **Planning and Development**

- a) Notice Prior to Registration of a Conservation Easement, Clayton Property – SW & SE 14-4-30 W4M
- Report from Director of Development and Community Services, dated September 7, 2016
b) Notice Prior to Registration of a Conservation Easement, Copp Property – W ½ 22-3-30 W4M and NW 15-3-30 W4M
- Report from Director of Development and Community Services, dated September 7, 2016

(3) **Finance and Administration**

- a) Position of Cash Position
- For Month Ending August 2016

(4) **Municipal**

- a) Castle Management Plan Working Group
- Proposed Resolution
b) Chief Administrative Officer's Report
- Report from Chief Administrative Officer, dated September 8, 2016

F. CORRESPONDENCE

(1) **Action Required**

Nil

(2) **For Information**

- a) Highway 3 Twinning Development Association - Minutes of May 6, 2016
 - Email from Highway 3 TDA, dated August 30, 2016
- b) Financial Support for the Pincher Creek Food Bank
 - Letter from McMan Youth, Family and Community Services Association, dated August 15, 2016
- c) Thank You Note
 - Note from Joyce McFarland, received August 23, 2016

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Pincher Creek Municipal Library Annual Report
 - Letter from Pincher Creek Municipal Library, dated August 31, 2016
(Complete report available from CAO)

Councillor Fred Schoening – Division 2

- Oldman River Regional Services Commission
 - Minutes of June 2, 2016
- Agricultural Service Board
 - Minutes of July 7, 2016
 - Minutes of June 2, 2016
 - Minutes of May 5, 2016
 - Minutes of March 31, 2016
 - Minutes of March 3, 2016
 - Minutes of February 4, 2016

Councillor Garry Marchuk – Division 3

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
 - Minutes of July 20, 2016

H. IN-CAMERA

- (1) Land
- (2) Land
- (3) Land
- (4) Land
- (5) Land
- (6) Personnel
- (7) Legal

I. NEW BUSINESS

J. ADJOURNMENT

Tara Cryderman

Subject: FW: STARS update presentation to M.D. of Pincher Creek

From: Fallon, Wendy [<mailto:wfallon@stars.ca>]
Sent: August 17, 2016 3:11 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Cc: Fallon, Wendy <wfallon@stars.ca>
Subject: STARS update presentation to M.D. of Pincher Creek

Good afternoon Wendy,

Glenda Farnden would like to visit your Council again this year and provide an update presentation on STARS. I'm wondering if a Council meeting on September 13th or Sept. 27th would work? Either of these dates is good for a morning or an after lunch delegation. Please let me know at your convenience.

Hope you are enjoying some lovely summer weather in Southern Alberta.

Kind regards,

Wendy

Wendy Fallon
Stewardship Officer
STARS Foundation
1441 Aviation Park NE, Box 570
Calgary, AB T2E 8M7
P. 403.516.3826
C. 403.922.7199
wfallon@stars.ca
www.stars.ca

SHOCK TRAUMA AIR RESCUE SOCIETY

STARS



STARS AIR AMBULANCE

Emergency Critical Care



- Serving 98% AB population;
- Average 5 missions per day in Alberta;
- CAMTS Accreditation (1 of 3 in Canada);
- Twin engine helicopters; 2 pilots, Critical Care Nurse + ALS Paramedic;
- Night Vision Goggles – 1st in Canada (2003);
- Bed-to-bed / scene-to-bed advantage / reduces stress on critical patients;
- Leading-Edge Technology



STARS EMERGENCY LINK CENTRE

Red Patient Referral System



- Transport Physicians provide medical consultation on all critical care calls
 - Best mode of transport and best destination for patient
 - Ground Ambulance - Fixed Wing - STARS



SAVING TIME SAVES LIVES

Responding to Diverse Situations 24/7



CRITICAL CARE

Begins as Soon as We Reach the Patient

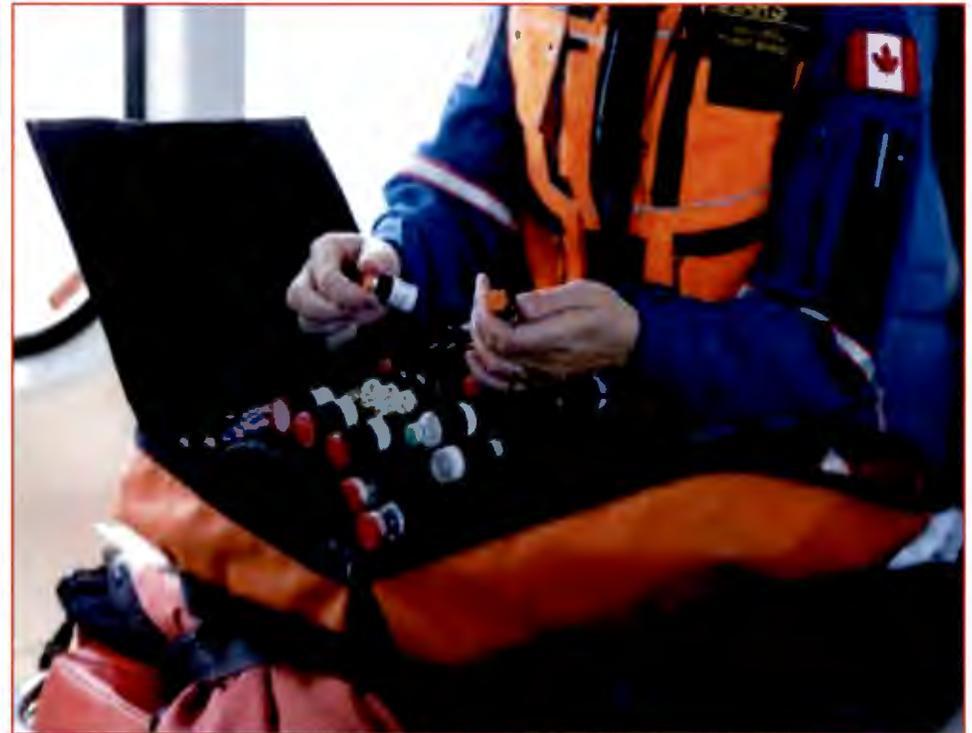


CARING FOR THE PATIENT

Leading Edge of Technology



- **12 Lead ECG**
- **Defibrillator**



Medications
I-stat Lab
EZIO Drill

Physicians Kit

- **Central Lines**
- **Pacemaker**

CARING FOR THE PATIENT

Leading Edge of Technology



Hamilton T-1 Transport Ventilator

- Fully featured ICU ventilator
- Adult / Pediatric

**3-in-1 I.V. Pump
Oxygen
Resuscitation
Suction**



CARING FOR THE PATIENT

Leading Edge of Technology



Baby Pod



Portable Ultrasound

CARING FOR THE PATIENT

Leading Edge of Technology



Video Laryngoscope



**Blood Onboard – All Helicopters
1st in Canada!**

EDUCATING THE PROVIDERS

Advancing critical care



- Internationally acclaimed leader in critical care
 - 2 Mobile Education Units (Alberta);
 - 1416 Medical Personnel / 71 Communities in Alberta (2015)
- Outreach; LZ Training, Safety/Emergency Preparedness
 - 1018 Landing Zone Officers / 68 Communities in Alberta (2015)
- Supporting the communities that we serve
 - No cost to municipalities

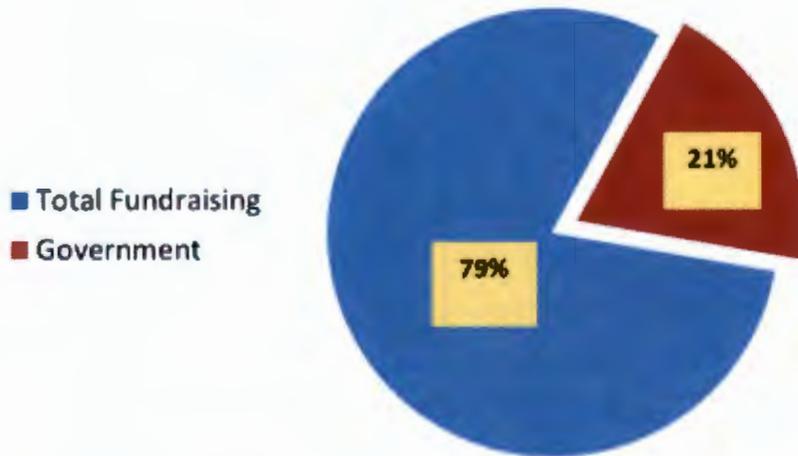


FUELED BY GENEROSITY

Achieving successes together



STARS Alberta Funding

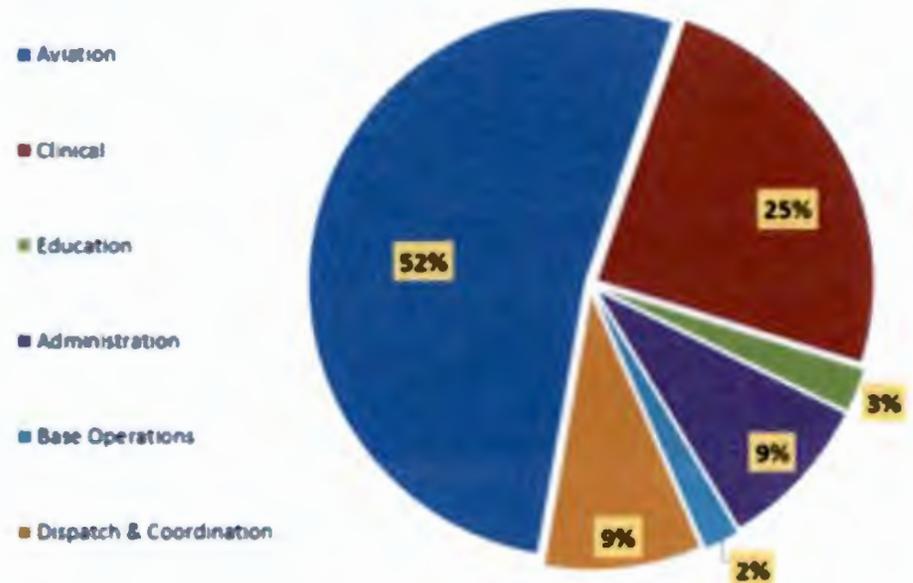


Funding in Thousands

AB Government Funding	\$	7,014
Total Operating Costs /Capital Expenditures	\$	38,623
AB Government Funding as a Percent of Costs		21%

STARS Gross Fundraising	\$	15,421
AB Lottery	\$	11,937
Calendar	\$	953
Site Registration / Emergency Contact Centre	\$	3,298

STARS Alberta Expenditures (3 Bases)



M.D. OF PINCHER CREEK

A Municipal Partner Saving Many Lives!



Reality = Decreased funding + Increasing call volume + Increasing cost

OUR REQUEST

Your kind consideration for a standing commitment of support annually

- **\$2 per capita (\$6,316) annually** (equals to approx. 1 mission per year)

- 1) Recognize STARS as a valued part of emergency protective services
- 2) Enhance the safety & quality of life for your residents
- 3) Ensure sustainability of STARS emergency services for Albertans

STARS belongs to Albertans – A privileged few



MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
SEPTEMBER 6, 2016

8703

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 6, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Special Council Meeting to order, the time being 2:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 16/366

Moved that the Special Council Agenda for September 6, 2016, be approved as presented.

B. IN-CAMERA

Councillor Garry Marchuk 16/367

Moved that Council and Staff move In-Camera, the time being 2:00 pm.

Carried

Councillor Garry Marchuk 16/368

Moved that Council and Staff move out of In-Camera, the time being 3:29 pm.

Carried

C. NEW BUSINESS

a) Emergency Services Commission Inspection

Councillor Fred Schoening 16/369

Moved that Administration be directed to respond to the request from the Town of Pincher Creek, dated August 31, 2016, and provide the requested information, with the understanding that it be received in confidence and discussed In-Camera.

And that the Province be made aware of this decision.

Carried

D. ADJOURNMENT

Councillor Garry Marchuk 16/370

Moved that Council adjourn the meeting, the time being 3:38 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
AUGUST 23, 2016**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, August 23, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Fred Schoening 16/335

Moved that the Council Agenda for August 23, 2016, be amended, the amendments are as follows:

Addition to New Business – Letter of Support – Bobby Burns Fish Pond;
Addition to In-Camera – Land;

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

There were no delegation presentations to Council.

C. MINUTES

(1) Special Council Meeting Minutes

Councillor Terry Yagos 16/336

Moved that the Special Council Meeting Minutes of July 4, 2016, be approved as presented.

Carried

(2) Council Meeting Minutes

Councillor Quentin Stevick 16/337

Moved that the Council Meeting Minutes of July 12, 2016, be approved as presented.

Carried

D. UNFINISHED BUSINESS

(1) Countdown to 150

Councillor Quentin Stevick 16/338

Moved that the presentation from Shootin' the Breeze, regarding the advertisement proposal, be received as information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 August 23, 2016

(2) Beaver Mines Trail

Councillor Garry Marchuk

16/339

Moved that the report from the Director of Operations, dated August 11, 2016, and the report from the Chief Administrative Officer dated May 5, 2016, both regarding the Beaver Mines Trail, be postponed, to the next Regular Meeting of Council.

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) Regional Water Conservation Order Updates

Councillor Fred Schoening

16/340

Moved that the report from the Director of Operations, regarding the Regional Water Conservation Order Update, dated August 11, 2016, be received;

And that Council approve the emergency spending of funds, at an approximate amount of \$55,000, for hauling water and the purchase of water, with the funding coming from the Mill Rate Stabilization Reserve (6-12-0-735-6735);

And that Council direct Administration to investigate costs associated with winterizing the temporary pump, the raw water intake, and raw water pipe;

And that Administration investigate the possibility of a temporary water treatment plant, to utilize water from the aquifer in the Hamlet of Lundbreck;

And that the Provincial and Federal Governments be lobbied to expedite the process of their approvals for the water intake project;

And further that a letter be forwarded to the Town of Pincher Creek advising of Council's current direction, with respect to our emergency water supply.

Carried

b) Beaver Mines Water and Wastewater Service Funding Options

Councillor Fred Schoening declared a potential conflict of interest, as he has a family member employed with MPE, and excused himself from the meeting, the time being 1:12 pm.

Councillor Quentin Stevick

16/341

Moved that the report from the Director of Operations, regarding the Beaver Mines Water and Wastewater Service Funding Options, dated August 8, 2016, be received;

And that an additional study be initiated to determine the feasibility of options, of a wastewater lagoon or mechanical treatment plant using Beaver Mines Creek as the receiving water body, be initiated with funding of \$20,000 coming from the Mill Rate Stabilization Reserve (Account No. 6-12-0-735-6735);

And further that the cost for a contract for the detailed design of the Water Distribution and Wastewater Collection Systems portion of the project be determined, and be brought forward to Council for consideration.

Carried

Councillor Fred Schoening returned to the meeting, the time being 1:28 pm.

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 August 23, 2016

c) Lundbreck Patton Park Playground Equipment

Councillor Garry Marchuk 16/342

Moved that the report from the Director of Operations, regarding the Lundbreck Patton Park Playground Equipment, dated August 16, 2016, be received;

And that Council direct Administration to initiate the project to install the used playground equipment in Patton Park, with \$21,904 in funds coming from the Public Reserve Trust Fund (Account No. 6-12-0-690-6690), providing the equipment and installation of the equipment meets current CSA requirements, including the pea gravel and the timber berm.

Carried

d) Operations Report

Councillor Fred Schoening 16/343

Moved that the Operations Report for the period of July 12, 2016 to August 17, 2016, be received as information.

Carried

(2) Planning and Development

a) Pincher Archery Club Proposal

Councillor Terry Yagos 16/344

Moved that the report from the Director of Development and Community Services, regarding the Pincher Archery Club Proposal, dated August 16, 2016, be received;

And that Council approve the Pincher Archery Club's request to utilize a portion of the Parks and Open Space property within the Hamlet of Lowland Heights, provided that the range is constructed and operated to the proper regulatory standards, and that prior to any use, administration contact the MD's insurance provider to receive information on liability issues.

Carried

b) Solar Power Projects – Proposed Land Use Bylaw Amendment

Councillor Fred Schoening 16/345

Moved that the report from the Director of Development and Community Services, regarding Solar Power Projects – Proposed Land Use Bylaw Amendment, be received;

And that Administration prepare a draft amending bylaw to allow for the inclusion of solar energy systems within the Land Use Bylaw to be returned to Council for consideration.

Carried

(3) Finance

a) Statement of Cash Position

Councillor Terry Yagos 16/346

Moved that the Cash Position for the month ending July 2016, be received as information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 August 23, 2016

(4) Municipal

a) 2016/2017 Emergency Management Preparedness Program

Councillor Quentin Stevick 16/347

Moved that the report from the Chief Administrative Officer, regarding 2016 / 2017 Emergency Management Preparedness Program, dated August 18, 2016, be received;

And that Council authorize Administration to submit a grant application in the amount of \$7,000 for a table top exercise to be held in 2017;

And further that letters be forwarded to the Town of Pincher Creek and the Village of Cowley, requesting their support of this project.

Carried

b) Policy Manual – Numbering System

Councillor Terry Yagos 16/348

Moved that the report from the Chief Administrative Officer, dated August 15, 2016, regarding Policy Manual – Numbering System, be received;

And that the following numbering system be approved for the Policy Manual:

Type of Policy Manual

C – Corporate Policy
 A – Administration Policy

Department that the Policy is Relative To

CO - Council
 ADM - Administration
 AES - Agricultural and Environmental Services
 COM - Community Services
 DEV - Development
 FIN - Finance
 PW - Public Works

Number of Policy

001 – Policies will be numbered consecutively, within each department.
 Example: C-CO-001 (Corporate-Council-001)

Carried

c) CAO Report

Councillor Garry Marchuk 16/349

Moved that Council receive for information, the Chief Administrative Officer's report for the period of July 8, 2016 to August 18, 2016, as well as the Administration Call Log.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 August 23, 2016

F. CORRESPONDENCE

1. For Action

a) Release of Information Agreement

Councillor Quentin Stevick 16/350

Moved that the letter from City of Lethbridge, dated August 11, 2016, regarding the Release of Information Agreement, be received;

And that the Reeve and Chief Administrative Officer be authorized to sign the Release of Information Agreement, with the City of Lethbridge, on behalf of the Municipal District of Pincher Creek.

Carried

b) Film Project Update

Councillor Terry Yagos 16/351

Moved that the letter from Oldman Watershed Council, received August 15, 2016, regarding the Film Project Updated, be received as information.

Carried

c) Proposed Draft Letter to Federal Minister of Innovation, Science and Innovation

Councillor Garry Marchuk 16/352

Moved that the email from Alberta SouthWest, dated August 4, 2016, regarding the Proposed Draft Letter to Federal Minister of Innovation, Science and Innovation, be received;

And that a letter of support for the Rural Broadband Strategy initiative, be forwarded to the Minister of Innovation, Science and Economic Development;

And further that a copy of the letter of support be forwarded to Member of Parliament John Barlow and to the other community members of Alberta Southwest.

Carried

d) Request to Use MD Digital Logo

Councillor Fred Schoening 16/353

Moved that email from Allied Arts Council of Pincher Creek, dated July 25, 2016, regarding the request to use the MD Digital Logo, be received;

And that authorization for the use of the MD Logo by the Allied Arts Council be provided.

Carried

e) Request for Connection to Water Pipeline

Councillor Fred Schoening 16/354

Moved that the letter from Jim and Carolyn Smyth, dated July 26, 2016, regarding the request for connection to the water pipeline, be received;

And that authorization to connect to the raw water pipeline from the Old Man Reservoir, as part of the Regional Water project, be provided.

Carried

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 Municipal District of Pincher Creek
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f) Request for Donation

Councillor Quentin Stevick 16/355

Moved that the letter from Children's World Daycare Society, dated August 8, 2016, regarding the request for donation, be received as information.

Carried

2. For Information Only

Councillor Terry Yagos 16/356

Moved that the following be received as information:

- a) Seniors Service Award
 - Letter from Alberta Seniors and Housing, dated June 24, 2016
- b) Thank You Letter
 - Letter from Alberta Trapper's Association, dated June 21, 2016
- c) Shell Canada
 - Screwdriver Creek Valley Air Quality Monitoring Station, Data Summary Report July 2016
 - Spionkop Creek – Pipeline Discontinuation, Removal and Abandonment, dated July 25, 2016
- d) Thank You Note – Fishburn Park
 - Thank You Note from Leonard and Eileen McGlynn, received July 28, 2016
- e) Thank You Card
 - Thank You Card from Livingstone School, Grade 5 & 6 class, received July 18, 2016

Carried

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Chinook Arch Library Board
- Board Report, August 2016

Councillor Fred Schoening – Division 2

- Oldman River Regional Services Commission
- Minutes of May 12, 2016
- Farm Family Award – Calgary Stampede
- Effectiveness of Dust Control

Councillor Garry Marchuk – Division 3

- Alberta SouthWest
- Bulletin, August 2016
- Minutes of May 4, 2016
- Broadband Internet Presentation
- Huckleberry Festival – Castle Mountain

Reeve Brian Hammond - Division 4

- Nothing to report

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
- Minutes of June 15, 2016
- Upcoming Public Meetings – Incinerator Project
- Cornfest in Lundbreck, September 3, 2016

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 August 23, 2016

Councillor Quentin Stevick 16/357

Moved that the committee reports be received as information.

Carried

H. IN-CAMERA

Councillor Fred Schoening 16/358

Moved that Council and Staff, move In-Camera, the time being 2:48 pm.

Carried

Councillor Terry Yagos 16/359

Moved that Council and Staff move out of In-Camera, the time being 4:42 pm.

Carried

I. NEW BUSINESS

(1) Letter of Support – Royal Canadian Legion

Councillor Fred Schoening 16/360

Moved that the letter from the Royal Canadian Legion, Pincher Creek Branch, regarding the letter of support request for the Bobby Burns Fish Pond, dated August 22, 2016, be received;

And that a letter of support for the proposed construction project be forwarded to the New Horizon for Seniors Program.

Carried

(2) Pincher Creek Humane Society / SPCA Joint Service Agreements

Councillor Quentin Stevick 16/361

Moved that the report from the Director of Development and Community Services, dated August 16, 2016, regarding the Pincher Creek Humane Society / SPCA Joint Service Agreements, be received;

And that Council enter into the Operating Costs Funding Agreement and the Harboring of Animals Agreement, with the Town of Pincher Creek and the Pincher Creek Humane Society / SPCA for the operation of the Animal Shelter, effective January 1, 2017, for a one year period.

Carried

(3) Pincher Creek Community Housing Committee

Councillor Terry Yagos 16/362

Moved that the letter from the Town of Pincher Creek, dated June 6, 2016, regarding a letter of support and amendment to Housing Committee Terms of Reference, and the Pincher Creek Community Housing Committee Terms of Reference, be received as information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek
 August 23, 2016

(4) Joint Council Meeting – Crowsnest Pass

Councillor Garry Marchuk 16/363

Moved that a Joint Council meeting with Crowsnest Pass be scheduled.

Carried

(5) Notice of Application For Subdivision of Land

Councillor Fred Schoening 16/364

Moved that Administration be directed to seek clarification with regards to the Subdivision process with regards to the Notice of Application for Subdivision of Land for Lot 7, Block C, Plan 8811625, with relation to Lots 3-4, Block C, Plan 8311111, located within the Town of Pincher Creek.

Carried

J. ADJOURNMENT

Councillor Terry Yagos 16/365

Moved that Council adjourn the meeting, the time being 4:47 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

AUGUST 11, 2016

TO: Wendy Kay, CAO
FROM: Leo Reedyk, Director of Operations
SUBJECT: BEAVER MINES TRAIL

1. Origin:

Residents of Beaver Mines have requested a trail system around the community to minimize their requirement to walk on roads or Highway 774. At their May 10, 2016 meeting Council passed Resolution 16/225 that reads:

“ Moved that the report from the Chief Administrative Officer, Dated May 5, 2016, regarding the Walking Path – Beaver Mines, be received;

And that Council direct Administration to obtain two additional quotes for the walking path project from 5th Street to 4th Street, adjacent to Highway 774.”

2. Background:

A simple specification was developed and sent to contractors in the community to get a sense of the cost of the project. Only one contractor responded that the project would cost between \$35,000 and \$50,000 but that a detailed site visit would be required to check elevations. Contractors were told that the MD would supply the gravel for the project. The cost of the gravel is estimated to be \$10,500 including trucking.

The Municipal District applied for funding of the whole 1600 meter trail project through the Canada 150 Grant program. It is expected that there will be news either way on the grant application in the near term. Any work done on the project prior to grant funding approval would nullify the grant application.

3. Recommendation # 1:

THAT the report from the Director of Operations, dated August 11, 2016 regarding the Beaver Mines Trail be received;

AND THAT Council direct administration to initiate the project and fund the trail from Public Reserve Trust Fund (6-12-0-690-6690) to an upset limit of \$60,500.

Recommendation # 2:

THAT the report from the Director of Operations, dated August 11, 2016 regarding the Beaver Mines Trail be received;

AND THAT Council direct administration to include the project in the 2017 – 2019 budget deliberations pending the outcome of the Canada 150 grant application.

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *August 17, 2016*

Leo Reedyk

From: Leo Reedyk
Sent: May 13, 2016 4:04 PM
To: Mike Killoran; Stu Weber
Subject: Beaver Mines Pathway

Mike, I would suggest the following format.

Request a price for the following work to a 400 meter long by 3 meter wide segment of trail in Beaver Mines.

- Mobilization and demobilization;
- Strip topsoil and remove trees and shrubs as necessary;
- Place woven geo fabric;
- Install and compact 150m pit run;
- Install and compact 150mm crush gravel minimum 3 meter wide top;
- Spread topsoil along trail;
- Hydro mulch and seed disturbed areas.

We should include the map, trail cross section and a note on NO ASPHALT as well the MD will supply pit run and gravel to the project at one location on the south end. The MD will also lay out the project and pay for landfill tipping fees for woody debris.

Stu, any additional thoughts?

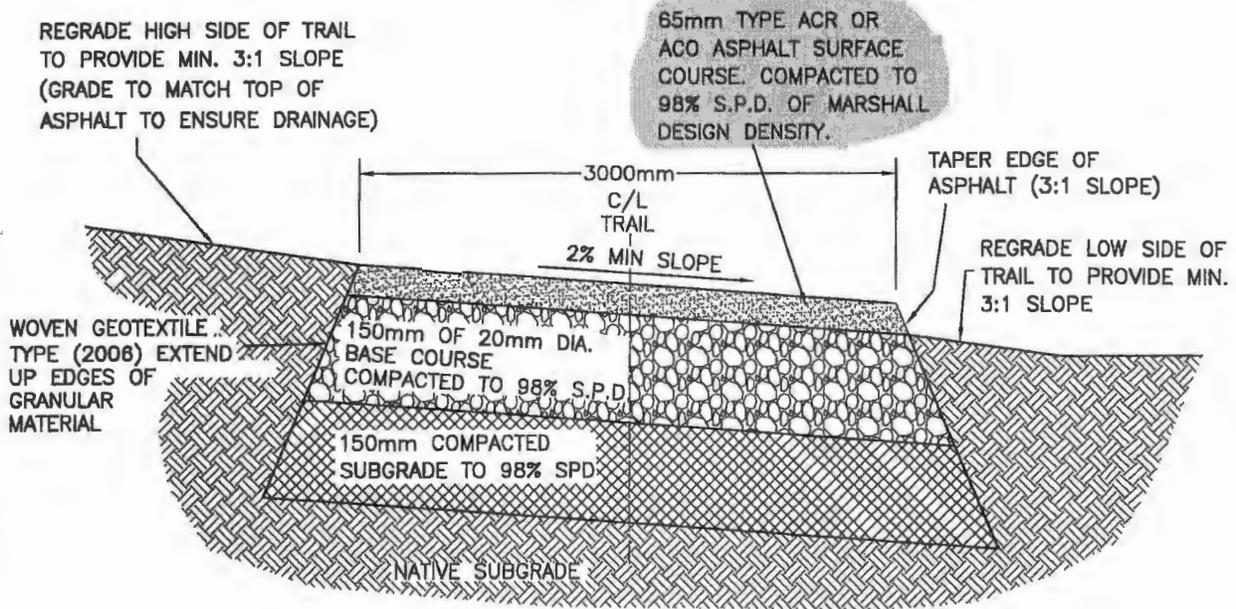
L.J. (Leo) Reedyk, A.A.E.
Director of Operations
MD of Pincher Creek No. 9

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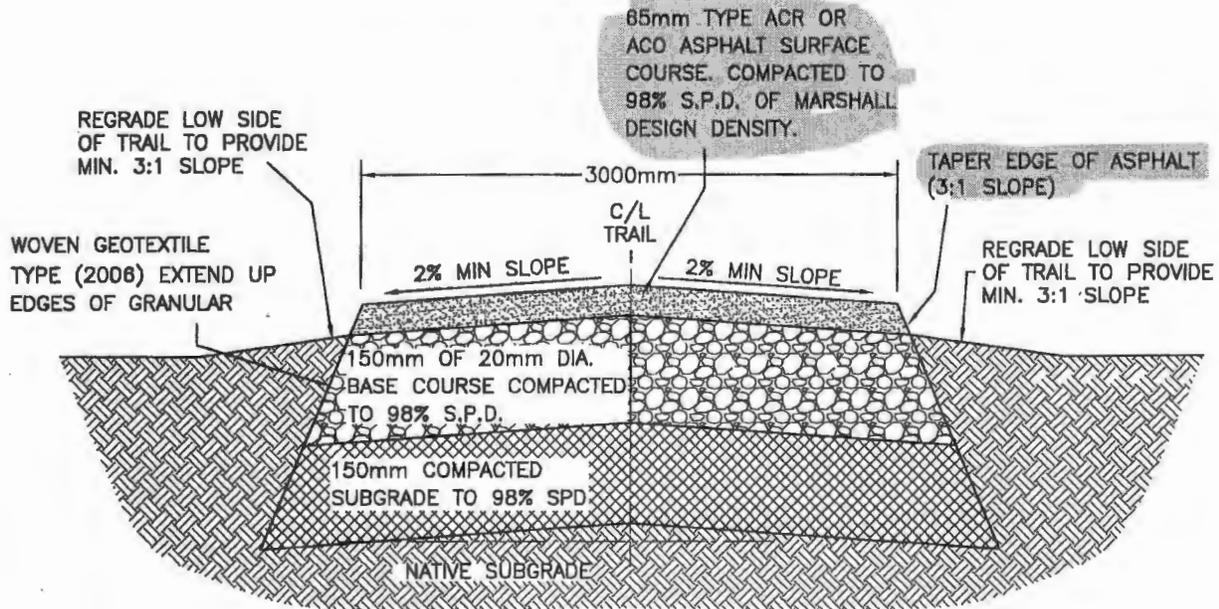


20
20
40
60
80
100 Meters





TYPICAL TRAIL SECTION – CROSSFALL
NTS



TYPICAL TRAIL SECTION – CROWN
NTS

NOTES:

1. ALL DIMENSIONS ARE IN MILLIMETRES.
2. MAKE ALL JOINTS WITH EXISTING VEGETATION SMOOTH AND CONTINUOUS, WHERE NECESSARY TRIM BACK ROOTS AND CLEAR DEBRIS
3. WHERE THE M.D. CHOOSES TO DELETE ASPHALT, INCREASE GRAVEL THICKNESS ACCORDINGLY. MAINTAIN GRADE AS SHOWN.



TYPICAL TRAIL CROSS-SECTIONS

STANDARD DETAILS

Date: OCTOBER, 2013	Drawn By: RS	Checked By:	Scale: NTS	Drawing No. 8-107
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Leo Reedyk

From: Mike Killoran
Sent: May 24, 2016 9:52 AM
To: Leo Reedyk
Subject: FW: Beaver Mines

Hi Leo
This was the only reply I got

Mike Killoran

Public Works Purchaser
Municipal District of Pincher Creek No.9
Box 279
Pincher Creek, Alberta, Canada
Phone 403-627-3130
Fax 403-627-3474
Direct line 403-904-8026



<http://www.mdpinchercreek.ab.ca>

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From: Hawkin Everts [mailto:heverts@grumpys.ca]
Sent: May 20, 2016 12:42 PM
To: Mike Killoran <PWPurchaser@mdpinchercreek.ab.ca>
Subject: RE: Beaver Mines

Hi Mike,

As a ball park without completing a detailed site visit to check elevations I would guesstimate the project would be around 35-50k.

Don't hesitate to contact me in the office with any questions or concerns.

Regards,

Hawkin Everts ATT,CPESC
President
Grumpy's Landscaping Ltd.

MD OF PINCHER CREEK

May 5, 2016

TO: Reeve and Council
FROM: Wendy Kay, Chief Administrative Officer
SUBJECT: Walking Path – Beaver Mines

1. Origin

Request for walking path in Beaver Mines.

2. Background

Residents of Beaver Mines are enquiring as to why the walking path adjacent to Highway 774 hasn't proceeded.

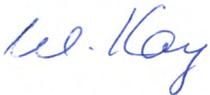
This matter is before Council as there has not been a formal approval to proceed with the requested walking path, or a portion of the walking path. As there has been no design details completed for the proposed water and sewer project in Beaver Mines, we are unsure whether construction now of a walking path adjacent to Highway 774, would need to be removed to accommodate for water and sewer.

The estimated cost of a walking path adjacent to Highway 774 is 400 metres times \$80.00 per metre, approximately \$32,000 (please see attached map showing the location). If Council is wishing to proceed with this project, funding from the Public Reserve Trust Account (see attached).

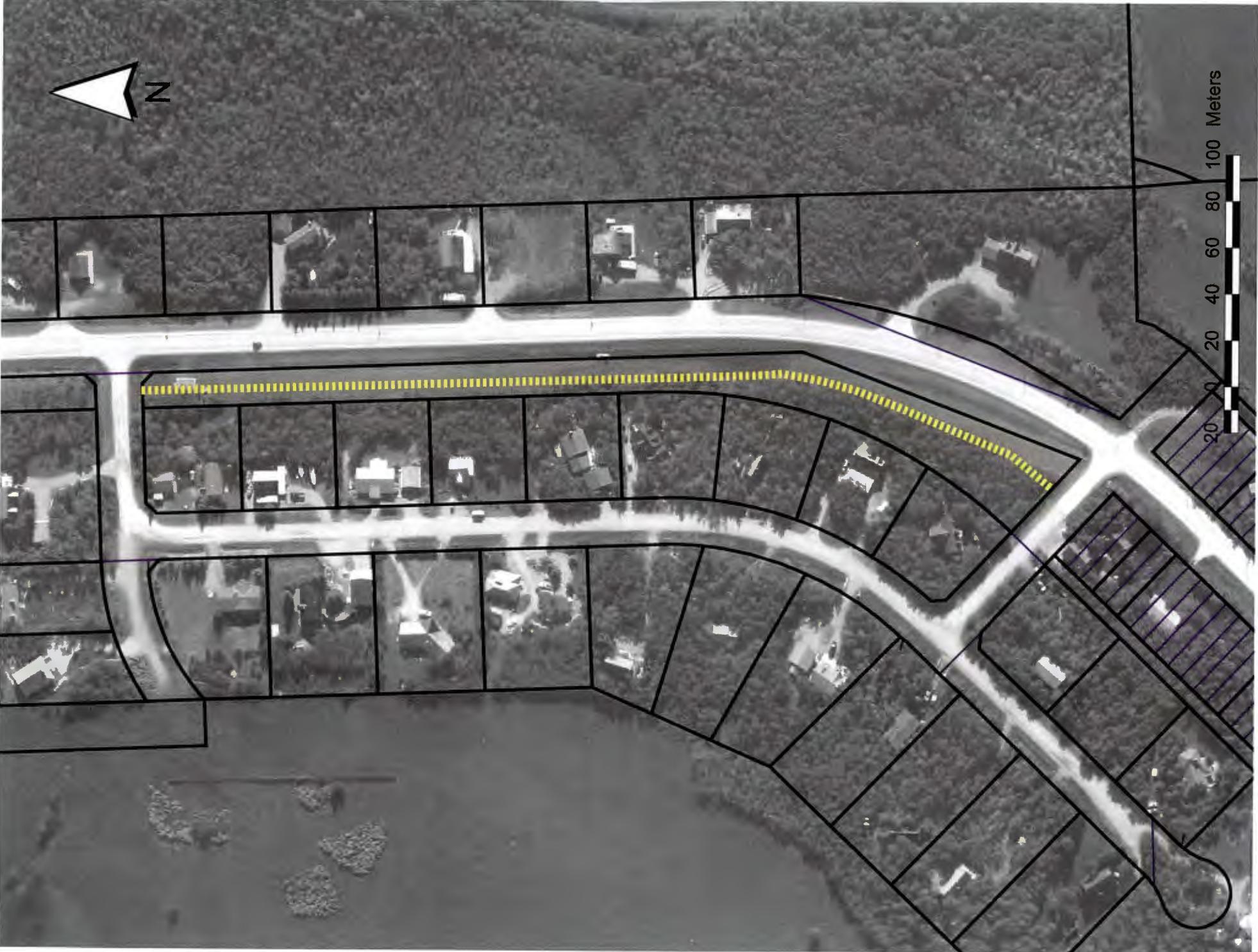
3. Comment

Administration is requesting direction from Council on whether to proceed, or not proceed, with the proposed walkway, adjacent to Highway 774, at a cost of approximately \$32,000.

Respectfully Submitted,



W. Kay



100 Meters
80
60
40
20
0

Reserve Status Sheet

6-12-0-690-6690

Public Reserve Trust

05-May-16

Balance Start of Year	Opening Balance	192,276.84
Requested Amount	Beaver Mines Pathway	(32,000.00)
Previous Approved Amount	Bobby Burns Washroom Upgrade (April 26, 2015)	(11,250.00)
Proposed Balance as of May 5, 2016		149,026.84

Tara Cryderman

From: Wendy Kay
Sent: Thursday, September 1, 2016 9:04 AM
To: Tara Cryderman
Subject: FW: Report to Council

Unfinished Business – September 13

From: Stu Weber
Sent: August 31, 2016 9:34 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>; Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Subject: RE: Report to Council

I felt the dust control program went very well this year. The program was handled in similar fashion to last year. The entire program took about 6 weeks to complete, this includes a week at the end when we were waiting for product to be delivered.

The main difference from last year was I had the gravel crew haul fresh gravel to most of the dust control locations to give the dust crew proper amounts of material to work with. The amount of fresh gravel in some locations did cause the ligno treated areas to unravel prematurely. Aside from that, any other issues that were reported are the same issues we have every year. The main one being rain related shortly after application.

The other main concern that was brought to my attention was that because the ligno was applied quickly, there were many instances where the gravel crew had to travel over it and in some cases damaged the treated areas.

Overall I feel the program was a success.

Thanks,

Stu Weber, C.E.T.
Public Works Superintendent
M.D. of Pincher Creek
Box 279
Pincher Creek AB T0K 1W0
sweber@mdpincercreek.ab.ca
Phone (403)627-3130
Fax (403)627-3474

From: Wendy Kay
Sent: August-29-16 10:21 AM
To: Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>; Stu Weber <PWSuperintendent@mdpincercreek.ab.ca>
Subject: Report to Council

Council has requested a report be provided on our dust control program this year. How effective was it? Did we do something different this year, in comparison to last year?

Wendy Kay
Chief Administrative Officer
Municipal District of Pincher Creek No. 9

Wendy Kay

From: Wendy Kay
Sent: August 5, 2016 1:45 PM
To: Mike Killoran
Cc: Stu Weber; Leo Reedyk
Subject: Picnic Tables

Mike:

Council discussed the information you provided on picnic tables at their last meeting.

They have requested we undertake so more research for tables that would be suitable for permanent outdoor use.

I guess Beaver Mines were donated some money, and they purchased some tables with plastic tops for the gazebo, so now we are just looking for something suitable for outside.

We are looking to purchase 6 for Beaver Mines, and 2 for Foothills Park.

When I told them the cost of the table outside the Administration Building, they felt the cost was too expensive for what they are thinking.

I'll leave this with you.

Wendy Kay
Chief Administrative Officer
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K-1W0
Phone: 403-627-3130

MD OF PINCHER CREEK

July 7, 2016

TO: Reeve and Council
FROM: Wendy Kay, Chief Administrative Officer
SUBJECT: Beaver Mines – Request for Picnic Tables

1. Origin

A request has been received from the Beaver Mines Community Association, for the MD to purchase six plastic picnic tables for the park in Beaver Mines.

2. Background

The request for new picnic tables for the park in Beaver Mines, has been brought forward as the current tables are in disrepair.

Administration has researched picnic tables and attached are tables that are available. Also attached are prices for the tables that we have been able to find to date.

Further, please find attached several accounts where funds could be found, if Council chose to proceed with the purchase of the tables.

3. Comments

- a. Council could choose to proceed with the purchase of six tables, and direct Administration to purchase the requested tables.
- b. This matter could be referred to the 2017 budget discussions.

Respectfully Submitted,



W. Kay

Attachments

Current Table 3



Wendy Kay

From: Mike Killoran
Sent: July 6, 2016 12:20 PM
To: Wendy Kay
Subject: RE: Beaver mines picnic table an
Attachments: U-Line.pdf; Acklands.pdf

From U-Line

Steel Frame & Wood top \$ 567.00 ea.
72" long x 60" wide x 29" high

Aluminum Frame & Top \$ 929.00 ea.
72" long x 62" wide x 32" high

From Acklands

Steel Frame Plastic Top
72" long x 60 Wide x 29 High \$ 269.19 & 282.59

All prices are plus freight

Mike Killoran

Public Works Purchaser
Municipal District of Pincher Creek No.9 Box 279 Pincher Creek, Alberta, Canada Phone 403-627-3130
Fax 403-627-3474
Direct line 403-904-8026

-----Original Message-----

From: Wendy Kay
Sent: July 6, 2016 11:16 AM
To: Mike Killoran <PWPurchaser@mdpinchercreek.ab.ca>
Subject: FW: Beaver mines picnic table an

Mike:

Could you please try and find suppliers and costs for similar tables as the attached picture.

These are regular, plastic picnic tables.

Thank you.

Wendy

Beaver Mines Park

No specific line item in 2016 budget for Beaver Mines Park

Options:

- Public Trust Reserve balance \$190,862
- Mill Rate Stabilization Reserve balance \$1,216,615

WOODEN PICNIC TABLES

All-American classic. Recommended for parks, walking paths and picnic areas.



ECONOMICAL

- Can be painted or stained.
- Pressure-treated 2 x 6" pine boards resist termites, fungi and rot.
- Rust-resistant hardware included.

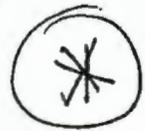
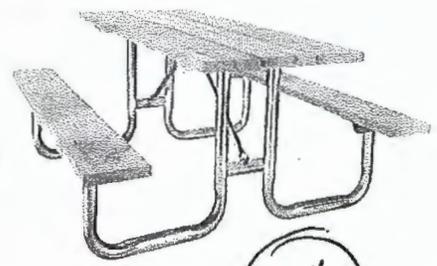
MADE IN USA

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH	
				1	3+
H-2999	6' A-Frame	72 x 59 x 28"	216	\$222	\$198
H-5163	8' A-Frame	95 x 59 x 28"	239	349	309

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

STEEL FRAME PICNIC TABLE

Heavy-duty beast! Tough enough for camps, shelters and work areas.



- 2 3/8" galvanized steel frame won't warp, crack or splinter.
- Pressure-treated 1 1/2 x 9" pine boards resist termites, fungi and rot.
- Replacement planks available on uline.ca

MOUNTING HARDWARE INCLUDED

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH	
				1	3+
H-4405	6' Table	72 x 60 x 29"	240	\$667	\$529

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

FOLDING PICNIC TABLE

New

Stores easily when the snow flies. Three-season seating.



- Folds to 4" thickness for convenient storage and transport.
- Sturdy, polyethylene with powder-coated steel frame.
- UV protected, weather and rust-resistant.

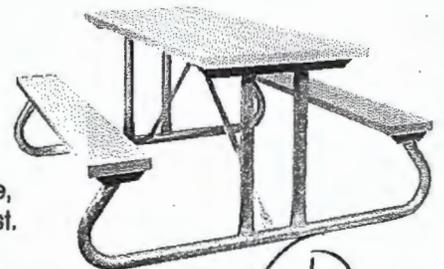


MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH	
				1	3+
H-5164	6' Table	72 x 57 x 29"	85	\$390	\$380

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

ALUMINUM PICNIC TABLE

Nearly indestructible! Recommended for use at schools, visitor centers and your company.



- Won't warp, corrode, crack, splinter or rust.
- 2 x 10" anodized aluminum table top and seat planks.
- Galvanized steel frame.
- Mounting hardware, see uline.ca

MADE IN USA

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH	
				1	3+
H-3745	6' Table	72 x 62 x 32"	185	\$929	\$864

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

ELECTRONIC INSECT KILLER

Fatal attraction. UV light lures pesky mosquitos, flies and other insects.

- Keeps up to 1 acre bug-free.
- Durable polycarbonate. Won't rust, crack or fade.
- 9 1/2" power cord. 120 volts.
- Bulb lasts up to 6,000 hours.



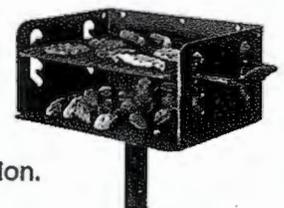
CSA LISTED

MODEL NO.	SIZE L x W x H	NO. OF BULBS	WATTS	WT. (LBS.)	PRICE EACH		REPLACEMENT BULB 1 PK.
					1	2+	
H-4418	10 x 10 x 16"	1	40	7	\$92	\$87	S-19997 \$26

OUTDOOR PARK GRILL

Barbecue delicious brats or hamburgers.

- Anti-theft grate with 4 adjustable heights delivers the perfect heat.
- Grill rotates to deflect wind. Rust-resistant enamel finish.
- Steel post for permanent installation. Hardware included.



MODEL NO.	SIZE L x W x H	GRILLING SURFACE	WT. (LBS.)	PRICE EACH	
				1	3+
H-4419	15 x 20 x 10"	300 sq. in.	80	\$297	\$270



Outdoor

Pet Stations

POOPY POUCH PET STATION

The convenient, freestanding Poopy Pouch doggy poo unit waste station is the all-in-one solution to doggy waste. This handy unit includes everything you need to encourage pet owners to clean up after their pets, including:

- Locking aluminum powder coated dispenser in green gloss finish.
 - 8' steel channel post in hunter green gloss finish (In two 4' sections).
 - 10 gallon powder coated steel waste receptacle with retainer bands.
 - 9" x 12" aluminum sign: "Clean Up After Your Pet", 800 Poopy Pouch doggy poo bags (2 rolls of 400 bags each).
 - Mounting hardware and instructions.
- Poopy Pouch Doggy Poo Bags**
- Easy-tie bags are perfect for pet waste.
 - Non-toxic, lemon scented Poopy Pouch bags lock in wetness, odour and soil.
 - Won't leak or break and their green earth colour was designed to camouflage the bag's contents.
 - 100% biodegradable.
 - Sold 6 rolls of 400 bags per roll.



© GreenProducts, LLC

Description	Item	\$ Each
Poopy Pouch Pet Station	CRWPP-SD01L-G	1,302.90
Case of Replacement Bags	CRWSD6-400	437.00

Bag Holders



BAGMATE™ - THE ULTIMATE BAG HOLDER

- Ideal for recycling programs and waste collection.
- Holds plastic and paper bags (ECO model) securely and arms open wide for removal of full bags.
- Easy set up and take down for storage.
- All galvanized steel construction, no plastic parts.



Description	Capacity (L)	Item	\$ Each
Regular, 32" - 39" Bag Height	77	GRW99001	21.45
XL, 42" - 48" Bag Height	127	GRW99002	25.75
ECO, 42" - 48" Bag Height (Paper)	127	GRW99004	38.75

Picnic Tables



6' GRAY PICNIC TABLE

High-density, scratch- and dent-resistant polyethylene. Sturdy upper crossbar and steel tube legs.

- Shape: rectangular.
- Dimensions: 60" W x 29" H x 72" L.
- Top thickness: 1.772".
- Gray table top, gray edge, gray frame.
- Material: blow molded polypropylene.
- Steel frame.
- Bullnose edge, straight legs.
- Bench capacity: 600 lbs., table capacity: 750 lbs.
- Minimum 70% post-consumer recycled content.
- Assembly required.

Description	Item	\$ Each
Picnic Table KD Construction	GGJ12F621	337.80



6' WHITE PICNIC TABLE

High-density, scratch- and dent-resistant polyethylene. Sturdy upper crossbar and steel tube legs.

- Shape: rectangular.
- Dimensions: 60" W x 29" H x 72" L.
- Top thickness: 1.772", bench top: 1.575".
- White table top, white edge, gray frame.
- Material: blow molded polypropylene.
- Bullnose edge, straight legs.
- Bench capacity: 600 lbs., table capacity: 750 lbs.
- Minimum 70% post-consumer recycled content.
- Assembly required.

Description	Item	\$ Each
Picnic Table KD Construction	GGJ1MDU4	355.85



NEW PERF The t and e • Pe

SEPTEMBER 7, 2016

TO: Wendy Kay, CAO
FROM: Leo Reedyk, Director of Operations
SUBJECT: REGIONAL WATER SYSTEM INTAKE RELOCATION – PIPELINE

1. Origin:

Included in the 2016 Capital Plan is a Community Resilience Grant funded project to relocate the intake from the Castle River to the Oldman Dam Reservoir. The project is split into two smaller projects the intake and the pipeline.

2. Background:

Tenders for the raw water pipeline project were received at the municipal district administration office until 2:00 pm August 24, 2016. Nine tenders were received with the lowest tender received from Whissell Contracting Ltd for \$255,753.12.

The tenders were reviewed for errors and the recommendation is to award the contract to Whissell Contracting Ltd for \$255,753.12 with funding coming from Regional Water – Capital Grant Funded (2-45-0-761-2761).

3. Recommendation:

THAT the report from the Director of Operations, dated September 7, 2016 regarding the Regional Water System Intake Relocation - Pipeline be received;

AND THAT Council authorize the Reeve and Chief Administrative Officer to sign the contract with Whissell Contracting Ltd for \$255,753.12 with the project funding coming from Regional Water – Capital Grant Funded (2-45-0-761-2761).

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay*

Date: *September 8, 2016*

Suite 300, 714 5 Avenue South
Lethbridge, AB T1J 0V1
Phone: 403-329-3442
1-866-329-3442
Fax: 403-329-9354



Municipal District of Pincher Creek No. 9
P.O. Box 279
753 Kettles Street
Pincher Creek, AB
TOK 1W0

August 25th, 2016
File: N: 1770\008\02.L02.doc

Attention: Mr. Leo Reedyk,
Director of Operations

Dear Mr. Reedyk

**RE: Municipal District of Pincher Creek
Cowley Lundbreck Regional WTP – Raw Water Pipeline
Tender Summary & Recommendation**

The tender opening for the above mentioned project took place at 2:00 p.m. on Wednesday August 24, 2016 in the Municipal District of Pincher Creek Administration Office. We have reviewed the tenders for arithmetic errors. The following summarizes the corrected tenders received from lowest to highest.

<u>Tender</u>	<u>Tender Amount</u>
1. Whissell Contracting Ltd.	\$225,753.12
2. L.W. Dennis Contracting Ltd.	\$227,952.39
3. K-Line Maintenance & Construction Ltd.	\$250,503.75
4. Prairie Earthmovers Inc.	\$260,247.23
5. BYZ Enterprises Inc.	\$262,999.80
6. Porter Tanner Associates Inc.	\$277,935.00
7. Tanex (2003) Inc.	\$281,032.50
8. WRD Borger Construction Ltd.	\$367,953.08
9. A.I.C. Construction Ltd.	\$529,620.00

All prices include \$50,000.00 Extra Work Allowance and 5% G.S.T.

MPE has previously worked successfully with the low bidder Whissell Contracting Ltd. on projects of a similar scope. Based on this and review of the qualification package submitted, Whissell Contracting Ltd. has the experience and capability to complete this project. We therefore recommend the acceptance of the low tender submitted by Whissell Contracting Ltd.

Based on the 2014 Cowley-Lundbreck Regional Raw Water Study the Municipal District of Pincher Creek previously budgeted \$255,780.00 for the Raw Water Pipeline including contingency and 5% GST.

If you wish to proceed with this project please inform our office. Once approval to proceed with the project is given, MPE Engineering Ltd. will prepare the necessary Contract documents for execution by the Municipal District of Pincher Creek and the successful General Contractor. A construction start up meeting would also be arranged for the near future.

If you have any questions regarding this correspondence, please contact the undersigned at (403) 317-3649.

Yours truly,

MPE Engineering Ltd

A handwritten signature in black ink, appearing to read "G. Luke Schoening". The signature is fluid and cursive, written in a professional style.

G. Luke Schoening, P. Eng.
Project Manager

KL:mw

Director of Operations Report September 7, 2016

Operations Activity Includes:

- August 23, Council meeting;
- August 24, Regional raw water pipeline project tender opening;
- August 24, Beaver Mines Water pipeline routing tour;
- August 25, Staff appreciation lunch;
- September 7, Public Works Safety meeting.

Agricultural and Environmental Services Activity Includes:

- August 15 – 19, Richardson Ground Squirrels in Patton Park;
- August 17, Chipman Creek Project Update/Future project involvement;
- August 17, Environmental Stream Funding report for 2015;
- August 18, Halton Dam Project Synopsis, Challenges and Recommendations;
- August 18, 19, Gravel Pits (records and inspections);
- August 22, Canola Field Inspections (Blackleg, Clubroot informal inspections);
- August 24, Range and Riparian Health Workshop – MD of Ranchland/Cows and Fish;
- August 31, In office, Environmental Farm Plan with producer;
- September 1, ASB Meeting;
- September 6, Crop Report;
- September 7, South Region Fieldman's Meeting, County of Newell.

Public Works Activity Includes:

- Maycroft Oil project completed;
- Grumpy Back Road oiling project started;
- Mowing ditches with all mowers Division 2, 4 and 5;
- Repair culverts and Texas gates in Gladstone Valley;
- Grading all divisions;
- North Burmis Road Intersection nearing completion;
- Cleaned up Patton Park ball diamonds and preparation for Cornfest in Lundbreck.

Upcoming:

- September 12, H2S training;
- September 13, Council meeting;
- September 14, Joint Worksite Health and Safety meeting
- September 15, Southern Alberta Safety Committee meeting;
- September 23, WCB Administration meeting.

Project Update:

- 2013 Disaster Recovery Projects
 - Satoris Road – Awaiting AEP approval for road realignment.

- Community Resilience Program
 - Regional Water System Intake Relocation – Tender Closed awaiting Contract.

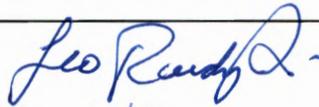
- Capital Projects
 - North Burmis Road Intersection – construction nearing completion;
 - Airport Runway Threshold Review underway, Final document review underway;
 - Southfork Hill Drainage – construction nearing completion.

Call Logs – attached.

Recommendation:

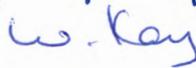
That the Operations report for the period August 17, 2016 to September 7, 2016 be received as information.

Prepared by: Leo Reedyk



Date: September 7, 2016

Reviewed by: Wendy Kay



Date: September 8, 2016

Submitted to: Council

Date: September 13, 2016

Environmental Services Call Log

WORK ORDER	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
6	3	S26-006-01-W5	Infestation of large burdock plants along the edge of a farmed field - would like something done before infestation continues to spread	Shane	Will look after it	17-Aug-16	19-Aug-16
7	1	Jenkins Lazy U	Needs assistance to complete EFP	Lindsey	Made in office appointment to help her get started	29-Aug-16	31-Aug-16
8	5	NW24-9-4-W5	Neighbours cattle on their property	Leo	Advised them to contact the cattle owner - contact the RCMP if necessary to report stray animals	2-Sep-16	02-Sep
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Agricultural Services Call Log

WORK ORDER	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1	1	E 17-4-28 W4	Canada Thistle on roadsides	Shane	Sprayed	24-Aug-16	7-Sep-16
2	5	Lundbreck	Spotted Knapweed in neighbors	Shane	Picked and sprayed	29-Aug-16	31-Aug-16
3	4	NW 23-8-1 W5	Flock of 26 Turkeys killed	Shane	Visited to inspect, was cougar or lynx, not coyotes	9-Sep-16	9-Sep-16
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MD OF PINCHER CREEK

September 7, 2016

TO: Reeve and Council

FROM: Roland Milligan, Director of Development and Community Services

SUBJECT: **Notice Prior to Registration of a Conservation Easement,
Clayton Property – SW & SE 14-4-30 W4M**

1. Origin

- The attached information was received on August 9, 2016 from Justin Thompson, Executive Director with the Southern Alberta Land Trust Society (SALTS).
- This is Form 1, Notice Prior to Registration of a Conservation Easement on the following lands:
 - SW & SE 14-4-30 W4M (Map Attached)

2. Background/Comment

- Section 33(2)(a)(iii) of the Alberta Land Stewardship Act, states that the Council of the municipality must be given prior notice to the registration of a conservation easement.
- SALTS is requesting that the Council of the MD acknowledge the receipt of Form 1 and agree to waive the 60-day notice period and that they may register the Conservation Easement immediately.

3. Discussion

- While the MD can register an objection to the registering of the conservation easement, the easement may still be registered.
- However, the request for acknowledgement of the receipt of Form 1, acts as the notification process for the municipality that the Conservation Easement is going to be placed on certain properties.

4. Recommendation

- That Council acknowledge the receipt of the notice of the Conservation Easement for SW and SE 14-4-30 W4M and further;
- That Council waive the 60-day notice period prior to registration for the Conservation Easement.

Respectfully Submitted,



Roland Milligan

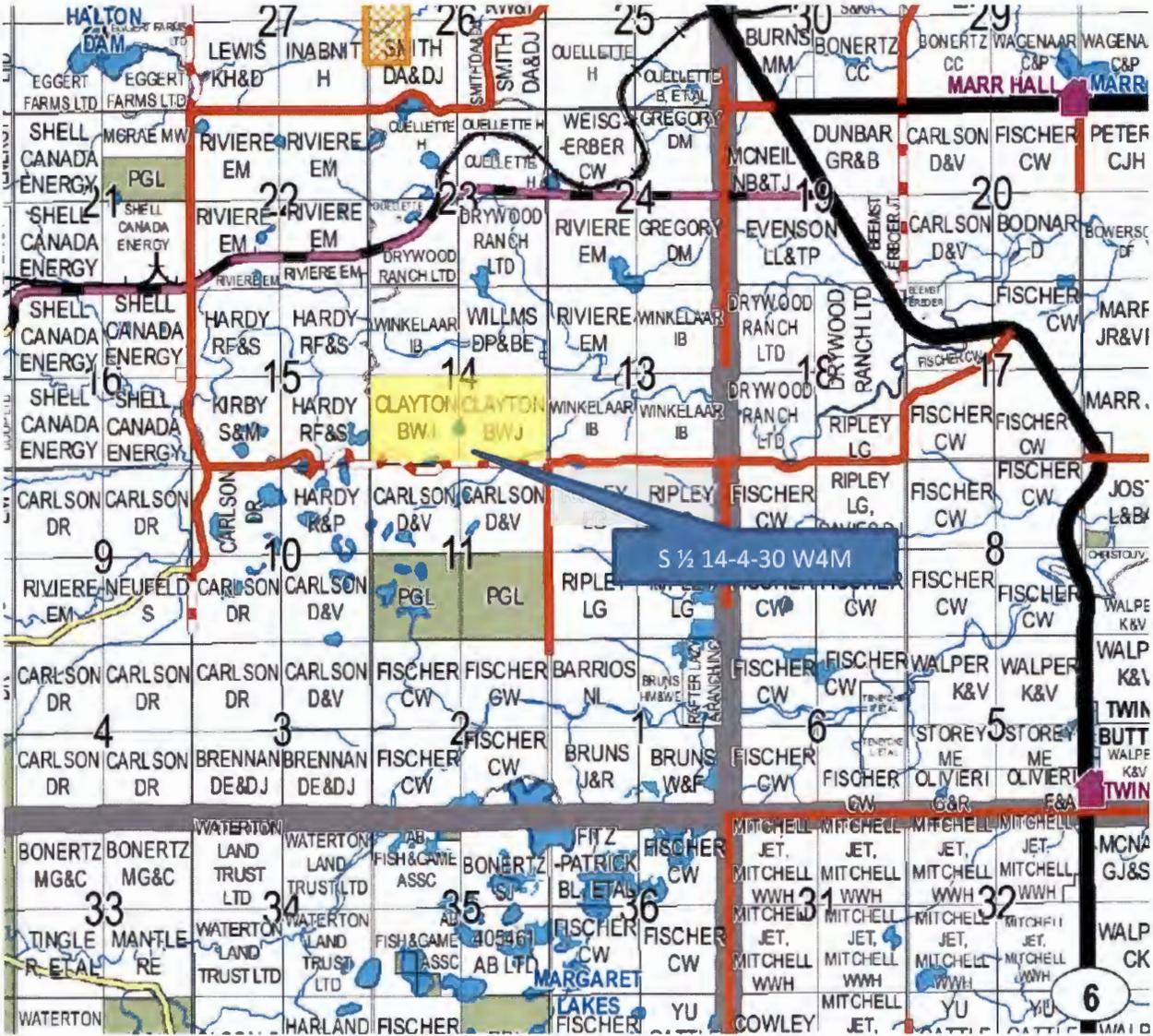
Attachments: Notice Prior to Registration Form 1
Aerial Map

Reviewed by: Wendy Kay, CAO



September 8, 2016

LOCATION MAP





The Southern Alberta
Land Trust Society

RECEIVED
AUG 29 2016
M.D. OF PINCHER CREEK

August 24, 2016

Municipal District of Pincher Creek No. 9
C/o Ms. Wendy Kay, CAO
P.O. Box 279
1037 Herron Avenue
Pincher Creek AB T0K 1W0

Re: **Conservation easement Form 1 – Clayton Property, MD Pincher Creek No. 9**

Dear Ms Kay,

Please find attached a Form 1 document in accordance with Section 33 of the Alberta Land Stewardship Act. I would appreciate your completing the following and returning to SALTS to the address below with your response to the Form 1, at your earliest convenience.

Yours sincerely,

Justin Thompson
Executive Director

We acknowledge the receipt of Form 1 for the referenced proposed Conservation Easement and:

- We agree to waive the 60-day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60-day notice period.

Signed: _____

Dated this _____ day of _____, 2016

Form 1
Notice Prior to Registration

Notice to: Municipal District of Pincher Creek No. 9
 C/o Ms. Wendy Kay, CAO
 P.O. Box 279
 1037 Herron Avenue
 Pincher Creek AB T0K 1W0

This Notice is to advise you that:

1. We, the Southern Alberta Land Trust Society, P.O. Box 45016, High River, Alberta, T1V 1R7, 403-652-9998, intend to register an agreement under Section 33 of the Alberta Land Stewardship Act creating a conservation easement, not sooner than 60-days after the date that you receive this notice, or sooner if you agree to our request to waive the 60-day notice period in accordance with section 2(3) of the Act.
2. The conservation easement will affect the land described as SW & SE 14 – 4 – 30 – W4, containing 317.93 acres more or less located in the M.D. of Pincher Creek No. 9.
3. The name and phone number of the registered owners of the affected land is Barrie W.J. Clayton, telephone: 403-279-4767.
4. The purpose of the conservation easement is to protect, conserve and enhance the environment, including without limitation, the biological diversity, the natural, scenic, aesthetic, and ranching values of the Property, and other similar purposes.
5. A summary of the terms of the agreement creating the conservation easement relating to the use of the land includes: (please see attached Restrictions).

Dated this 24^h day of August, 2016



Justin Thompson
Executive Director

Part 1 - Restrictions

To maintain and conserve the Conservation Values of the Property, the Landowner agrees to the following Restrictions. Accordingly, the Landowner shall not conduct, pursue or permit any of the following.

1. **Subdivision, etc.** –The division, partition or subdivision of all or any portion of the lands comprising the Property, or any action which creates an actual or de facto subdivision of all or any portion of the lands comprising the Property. Without limiting the foregoing restriction and in addition, it is expressly acknowledged and agreed that the Property shall not be divided into more than one (1) parcel as specifically identified below (the “Parcel of Land”), with the intention that a Parcel of Land shall only be transferred or disposed of as a whole and that all lands contained in such Parcel of Land shall have common ownership, in perpetuity. It is further expressly acknowledged and agreed that the foregoing restrictions are reasonable and are included in this Agreement so as to ensure that the Conservation Values of the Property may be upheld and that the terms of this Agreement may be effectively and properly enforced by SALTS in pursuance of the objectives and purposes of this Agreement and the Act.

The one Parcel of Land is described below based on the lands of which it is comprised and in this case the one Parcel of Land makes up all of the lands described as the Property:

Parcel 1: SW & SE 14 – 4 – 30 – W4

2. **Construction** –The construction of buildings, structures, Roads, Trails, or facilities, except for those identified in Part 2 of these Restrictions. The existing buildings, structures, Roads, Trails and facilities, described and located in the Baseline Report, may be replaced and repaired in their same size and location. “Roads” mean any path designed, built and intended for the passage of vehicles that is developed with either gravel or pavement and built-up in such a fashion to permit drainage off of the surface through ditches and culverts. “Trails” means any path designed, created and intended for the passage of vehicles, horses or foot traffic but has not been developed with gravel, pavement or built-up in a fashion to permit drainage off the surface.

3. **Fencing** –Any fencing that does not conform to the following fence designs:

- (a) fencing that consists exclusively of up to four strands of non-electrified barbed or other wire or rails horizontally installed;
- (b) fencing that consists exclusively of up to four strands of barbed or other wire horizontally installed only one of such wires electrified; or
- (c) fencing that consists exclusively of up to two electrified wires.

Notwithstanding the foregoing, the above fencing restrictions shall not apply:

- (i) where some other fencing design is required by provincial or municipal highway standards for fences on the Property that borders provincial Highways or municipal roads;
- (ii) to fencing required for the purposes of excluding livestock at stream crossings, ravines or wash-out areas;
- (iii) to corrals for Ranching purposes;
- (iv) to fencing around existing stack yards identified in the Baseline Report to protect livestock feed, and;

- (v) to fencing within the Farmstead Area.

“**Ranching**” specifically means the practice of breeding and raising cattle, horses, and sheep, but excluding Game Farm Animals

4. **Cultivation** –The cultivation, breaking, or re-cultivation of any part of the Property, except within the Farmstead area and within the Forage Management Area, if identified in the Baseline Report. “**Forage Management Areas**” means the areas, if any, located and described in Part 2 of these Restrictions and the Baseline Report that are cultivated for forage production or feeding of Ranching animals.
5. **Waterbodies** –The draining or alteration of naturally occurring lakes, ponds, streams or wetlands or the alteration in any way of the topography of the surface of the ground on the Property. The development of natural springs and/or wells for the purpose of livestock watering is permitted, provided that the spring and any proximate riparian zones are protected from livestock damage.
6. **Non-native Plants** –The intentional introduction of Non-native Species of plants, including all those listed and designated in the Alberta Weed Control Act, anywhere on the property. Non-native Species not listed as Prohibitive Noxious, Noxious, or any similar future designation under the Alberta Weed Control Act may be used in the Farmstead Area and within the Forage Management Area, which may be cultivated for the purpose of renewing forage using Non-native Species. The Landowner may practice livestock winter feeding on the Property but agrees to use reasonable efforts to avoid using winter feed that is contaminated with plants or seeds listed as Prohibitive Noxious or Noxious or any similar future designation under the Alberta Weed Control Act. “**Non-native Species**” means the plants and animals that have been introduced and are in direct competition with native species.
7. **Non-native Animals** –The intentional introduction of Non-native Species of animals except for those species associated with Ranching.
8. **Dumping and Contamination** –The dumping, release, disposing, or stockpiling of toxic and/or hazardous materials anywhere on the Property including non-compostable garbage or material or any garbage or material that threatens the Property’s Conservation Values.
9. **Motor Vehicles** –Use of motor vehicles, including without limitation off-highway vehicles of any sort, off of existing roads and travel-ways in a manner which may result in:
 - (a) erosion or compaction of the soil;
 - (b) impact on the natural appearance of the Property;
 - (c) interference with native vegetation or the natural habitats of those animal species occurring on the Property; or
 - (d) disturbance to riparian zones.

Responsible use of off-highway vehicles such as tractors, trucks, or ATV’s for normal Ranching operations and/or management of the Property is allowed.

10. **Confined Feeding Operations** –The establishment or maintenance of Confined Feeding Operations, except if identified as existing in the Baseline Report. “**Confined Feeding Operations**” means fenced or enclosed land or buildings where animals are confined for the purposes of growing, finishing or sustaining by means other than grazing and any other buildings or structures relating to that purpose, but does not include winter feeding. Confined Feeding Operations include, but are not limited to, beef or lamb feedlots, cattle backgrounding lots, dairy, farrow to finish hog operations and poultry operations.

11. **Surface Materials** –Excavation or exploration for, or extraction of Surface Materials except for those identified in Part 2 of these Restrictions. “**Surface Materials**” means any loam, clay, sand, gravel or other minerals or materials located on or near the surface of the Property that can be extracted for domestic or commercial purposes.
12. **Herbicides and Pesticides** –The broad use of chemical herbicides and/or pesticides except in the Forage Management Area, if any. Targeted spot spraying is permitted of individual plants or localized invasive weed or insect infestations to a maximum of eight acres of any one quarter section in any given year. Should the Landowner feel that they need to spray a larger area than described above it requires prior written permission of SALTS unless required by the local municipal district government operating in accordance with the *Weed Control Act* of Alberta. The Landowner agrees to take extra precaution when spraying near waterbodies or riparian areas and to follow provincial guidelines in this respect.
13. **Tree Removal** –The removal of trees except for: (a) the cutting of trees to ensure the protection of fence lines or along existing Roads and Trails, (b) cutting of dead trees for the Landowners personal firewood, (c) limited selective tree harvesting with prior written permission from SALTS.

Brushing to control the encroachment of aspens or shrub species into grasslands is permitted, provided it is not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably.
14. **Commercial Facilities** – Commercial or industrial facilities or activities on the Property. On a case by case basis, certain low-impact activities may be permitted by SALTS. By way of example, low-impact activities directly related to eco-tourism, scientific research, arts and crafts, and artist workshop activities may be permitted by SALTS provided they are not in conflict with the Restrictions and are not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. No such activities will be undertaken until SALTS has given its prior written permission in respect thereof.
15. **Game Farms** – Constructing, conducting, or operating of a Game Farm, or the raising or holding of Game Farm Animals on the Property. “**Game Farm**” means land used for the business of domesticating, raising, keeping, herding or otherwise enclosing Game Farm Animals. “**Game Farm Animal**” means:
 - (a) a wildlife animal of a prescribed species defined as “domestic cervid” under the *Livestock Industry Diversification Act*, being Chapter L-17 of the Revised Statutes of Alberta 2000, that does not belong to the Crown and that is in a domesticated condition;
 - (b) any large mammal indigenous to Alberta, including but not limited to, deer, elk, bison, caribou, black bear, grizzly bear, mountain lion, wolf, cougar, antelope, bighorn sheep and mountain goat; and
 - (c) any other animal which could interbreed with any of the foregoing species.
16. **Aircraft Facilities** –Constructing, conducting, or operating aircraft facilities or aircraft landing facilities on the Property.
17. **Communication and Renewable Energy Structures** –The creation, construction or operation of Communication Structures and Renewable Energy Structures, as well as any associated buildings or access Roads or Trails, except for small-scale Renewable Energy Structures, and their associated Trails, that are intended for on-site usage on the Property. “**Communication Structures**” means any communication facilities, structures and equipment including, but not limited to, any radio, cellular or other communication towers or structures whether or not supporting antennas or aerials for telecommunication and/or broadcasting that are intended for primarily off-site usage. “**Renewable Energy Structures**” means instrumentation, equipment, machinery, facilities and structures, that are designed and built to capture and convert the energy of the wind, water or sun into other forms of energy or power, including but not

limited to, electrical energy and mechanical power. Renewable Energy Structures include, but are not limited to, items commonly known as windmills, wind turbines, wind or water pumps, solar panels, solar modules or solar arrays.

18. **Signs and Billboards** – Constructing, maintaining or erecting any notices or commercial signs or billboards on the Property, including those attached to a trailer or vehicle parked on the Property. Notwithstanding this restriction, limited signage of 2 square meters or less may be used for:
- (a) stating the name of the owner of the Property;
 - (b) advising that the Property is protected by this Agreement;
 - (c) deterring any unauthorized entry or use; or
 - (d) advertisement for the sale of the Property.
19. **Utility Structures** –The installation of Utility Structures except:
- (a) as required by law;
 - (b) as may be required by the Landowner for Ranching and domestic purposes.

“**Utility Structures**” means any item constructed, erected, or built that transmit electricity, oil, gas or water for commercial sale, including but not limited to transmission lines, gas lines, pipelines and/or water lines.

Part 2 – Exemptions to the Restrictions

Notwithstanding the above Restrictions, the Landowner is expressly permitted to:

1. Park a recreation trailer OR build a dwelling with associated services within the Farmstead area shown on Map 2 of Schedule C. The maximum total main floor area of the cabin is not to exceed 1,000 square feet. The Landowner is also permitted to build an outbuilding or garage that is not to exceed a floor area of 625 square feet, and not to be used for habitation/sleeping.
2. Upgrade the existing truck trail to the Farmstead area to a gravel road in the approximate location shown on Map 2 of Schedule C.
3. Clear aspens within the Farmstead area specifically to accommodate future placement of the dwelling or the outbuilding.

Any permits or regulatory approvals required for the activities described above will be the sole responsibility of the Landowner. The Landowner further agrees to indemnify SALTS against any actions or costs should the Landowner undertake these activities without the necessary approvals or undertake these activities in a way that contravenes the permits or approvals issued to the Landowner.

MD OF PINCHER CREEK

September 7, 2016

TO: Reeve and Council

FROM: Roland Milligan, Director of Development and Community Services

SUBJECT: **Notice Prior to Registration of a Conservation Easement,
Copp Property – W ½ 22-3-30 W4M and NW 15 -3-30 W4M**

1. Origin

- The attached information was received on August 9, 2016 from Justin Thompson, Executive Director with the Southern Alberta Land Trust Society (SALTS).
- This is Form 1, Notice Prior to Registration of a Conservation Easement on the following lands:
 - W ½ 22-3-30 W4M and NW 15 -3-30 W4M (Map Attached)

2. Background/Comment

- Section 33(2)(a)(iii) of the Alberta Land Stewardship Act, states that the Council of the municipality must be given prior notice to the registration of a conservation easement.
- SALTS is requesting that the Council of the MD acknowledge the receipt of Form 1 and agree to waive the 60-day notice period and that they may register the Conservation Easement immediately.

3. Discussion

- While the MD can register an objection to the registering of the conservation easement, the easement may still be registered.
- However, the request for acknowledgement of the receipt of Form 1, acts as the notification process for the municipality that the Conservation Easement is going to be placed on certain properties.

4. Recommendation

- That Council acknowledge the receipt of the notice of the Conservation Easement for W½ 22-3-30 W4M and NW 15 -3-30 W4M, and further;
- That Council waive the 60-day notice period prior to registration for the Conservation Easement.

Respectfully Submitted,



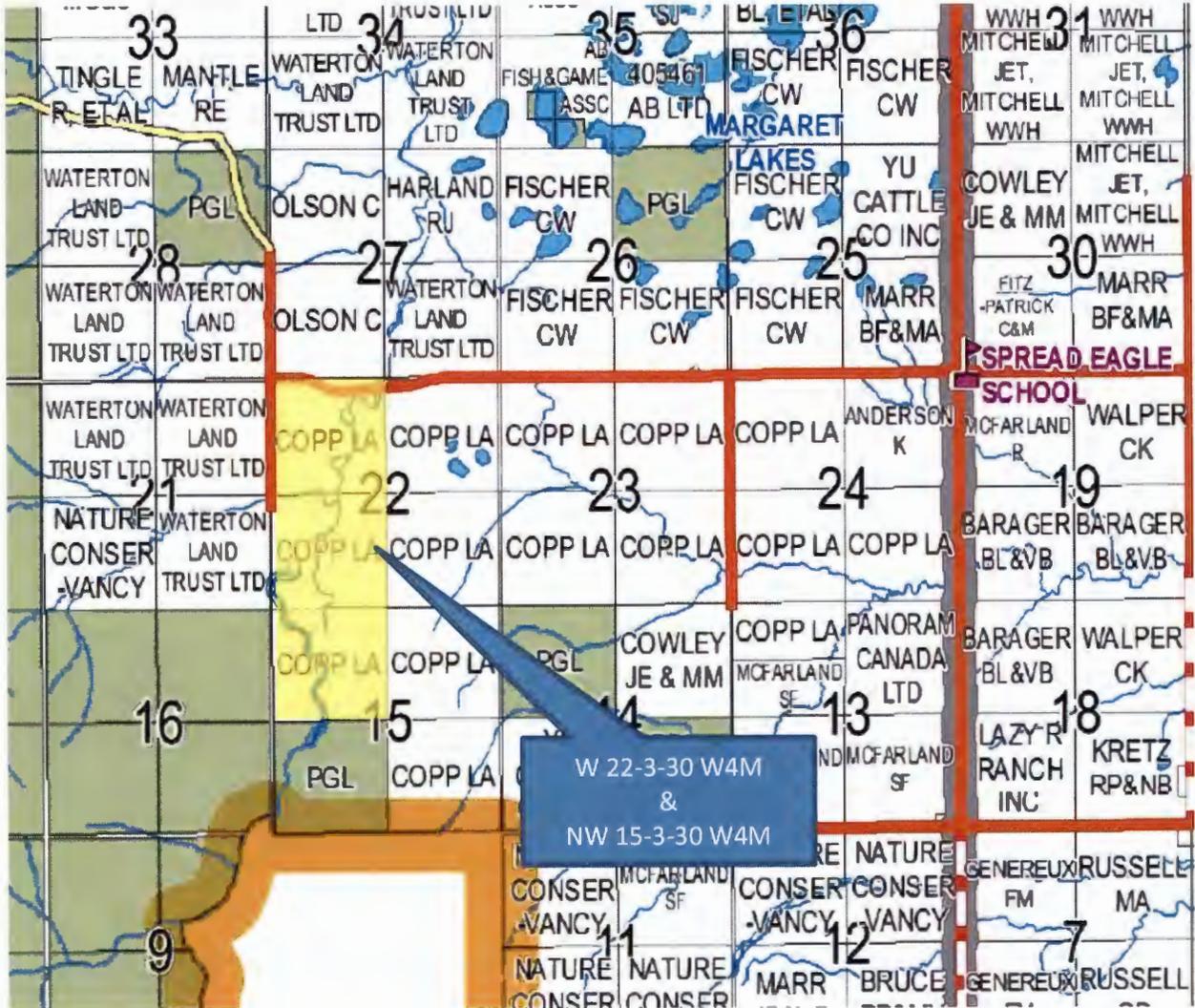
Roland Milligan

Attachments: Notice Prior to Registration Form 1
Aerial Map

Reviewed by: Wendy Kay, CAO

W. Kay *September 8, 2016*

LOCATION MAP





The Southern Alberta
Land Trust Society

RECEIVED
AUG 29 2016
M.D. OF PINCHER CREEK

August 24, 2016

Municipal District of Pincher Creek No. 9
C/o Ms. Wendy Kay, CAO
P.O. Box 279
1037 Herron Avenue
Pincher Creek AB T0K 1W0

Re: Conservation easement Form 1 – Copp Property, MD Pincher Creek No. 9

Dear Ms Kay,

Please find attached a Form 1 document in accordance with Section 33 of the Alberta Land Stewardship Act. I would appreciate your completing the following and returning to SALTS to the address below with your response to the Form 1, at your earliest convenience.

Yours sincerely,

Justin Thompson
Executive Director

We acknowledge the receipt of Form 1 for the referenced proposed Conservation Easement and:

- We agree to waive the 60-day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60-day notice period.

Signed: _____

Dated this _____ day of _____, 2016

Form 1
Notice Prior to Registration

Notice to: Municipal District of Pincher Creek No. 9
 C/o Ms. Wendy Kay, CAO
 P.O. Box 279
 1037 Herron Avenue
 Pincher Creek AB T0K 1W0

This Notice is to advise you that:

1. We, the Southern Alberta Land Trust Society, P.O. Box 45016, High River, Alberta, T1V 1R7, 403-652-9998, intend to register an agreement under Section 33 of the Alberta Land Stewardship Act creating a conservation easement, not sooner than 60-days after the date that you receive this notice, or sooner if you agree to our request to waive the 60-day notice period in accordance with section 2(3) of the Act.
2. The conservation easement will affect the land described as W22-3-30-W4 and NW15-3-30-W4 containing 478.42 acres more or less located in the M.D. of Pincher Creek No. 9.
3. The name and phone number of the registered owners of the affected land is Lucy A. Copp, telephone: (403) 627-3091.
4. The purpose of the conservation easement is to protect, conserve and enhance the environment, including without limitation, the biological diversity, the natural, scenic, aesthetic, and ranching values of the Property, and other similar purposes.
5. A summary of the terms of the agreement creating the conservation easement relating to the use of the land includes: (please see attached Restrictions).

Dated this 24th day of August, 2016



Justin Thompson
Executive Director

Part 1 - Restrictions

To maintain and conserve the Conservation Values of the Property, the Landowner agrees to the following Restrictions. Accordingly, the Landowner shall not conduct, pursue, or permit any of the following.

1. **Subdivision, etc.** –The division, partition or subdivision of all or any portion of the lands comprising the Property, or any action which creates an actual or de facto subdivision of all or any portion of the lands comprising the Property.
2. **Construction** –The construction of buildings, structures, Roads, Trails, or facilities, except for those identified in Part 2 of these Restrictions. The existing buildings, structures, Roads, Trails and facilities, described and located in the Baseline Report, may be replaced and repaired in their same size and location. “Roads” mean any path designed, built and intended for the passage of vehicles that is developed with either gravel or pavement and built-up in such a fashion to permit drainage off of the surface through ditches and culverts. “Trails” means any path designed, created and intended for the passage of vehicles, horses or foot traffic but has not been developed with gravel, pavement or built-up in a fashion to permit drainage off the surface.

With respect to existing Roads, the Landowner agrees that they will work with Shell Canada Ltd. and any future easement holder of the existing service road that runs through the Property, shown on Map One in Schedule C, to continue restricting public access to said road. In the event that Shell Canada Ltd. or a future easement holder relinquishes their rights to the road and/or it is transferred to the Landowner for their own personal use, including for the purposes of access to the Farmstead Area, the Landowner further agrees to not allow public access on the road. This would include continuing to gate and lock the road at its juncture with the municipal road.

In the event that the Municipal or Provincial government take actions to make the existing service road accessible to the public, the Landowner and SALTS agree to work together to oppose these actions in order to preserve the Conservation Values of the Property.

3. **Fencing** –Any fencing that does not conform to the following fence designs:
 - (a) fencing that consists exclusively of up to four strands of non-electrified barbed or other wire or rails horizontally installed;
 - (b) fencing that consists exclusively of up to four strands of barbed or other wire horizontally installed only one of such wires electrified; or
 - (c) fencing that consists exclusively of up to two electrified wires.

Notwithstanding the foregoing, the above fencing restrictions shall not apply:

- (i) where some other fencing design is required by provincial or municipal highway standards for fences on the Property that borders provincial Highways or municipal roads;
- (ii) to fencing required for the purposes of excluding livestock at stream crossings, ravines or wash-out areas;
- (iii) to corrals for Ranching purposes;
- (iv) to fencing around existing stack yards identified in the Baseline Report to protect livestock feed, and;

- (v) to fencing within the Farmstead Area.

“**Ranching**” specifically means the practice of breeding and raising cattle, horses, and sheep, but excluding Game Farm Animals

4. **Cultivation** –The cultivation, breaking, or re-cultivation of any part of the Property, except within the Farmstead area and within the Forage Management Area, if identified in the Baseline Report. “**Forage Management Areas**” means the areas, if any, located and described in Part 2 of these Restrictions and the Baseline Report that are cultivated for forage production or feeding of Ranching animals.
5. **Waterbodies** –The draining or alteration of naturally occurring lakes, ponds, streams or wetlands or the alteration in any way of the topography of the surface of the ground on the Property. The development of natural springs and/or wells for the purpose of livestock watering is permitted, provided that the spring and any proximate riparian zones are protected from livestock damage.
6. **Non-native Plants** –The intentional introduction of Non-native Species of plants, including all those listed and designated in the Alberta Weed Control Act, anywhere on the property. Non-native Species not listed as Prohibitive Noxious, Noxious, or any similar future designation under the Alberta Weed Control Act may be used in the Farmstead Area. The Landowner may practice livestock winter feeding on the Property but agrees to use reasonable efforts to avoid using winter feed that is contaminated with plants or seeds listed as Prohibitive Noxious or Noxious or any similar future designation under the Alberta Weed Control Act. “**Non-native Species**” means the plants and animals that have been introduced and are in direct competition with native species.
7. **Non-native Animals** –The intentional introduction of Non-native Species of animals except for those species associated with Ranching.
8. **Dumping and Contamination** –The dumping, release, disposing, or stockpiling of toxic and/or hazardous materials anywhere on the Property including non-compostable garbage or material or any garbage or material that threatens the Property’s Conservation Values.
9. **Motor Vehicles** –Use of motor vehicles, including without limitation off-highway vehicles of any sort, off of existing roads and travel-ways in a manner which may result in:
 - (d) erosion or compaction of the soil;
 - (e) impact on the natural appearance of the Property;
 - (f) interference with native vegetation or the natural habitats of those animal species occurring on the Property; or
 - (g) disturbance to riparian zones.

Responsible use of off-highway vehicles such as tractors, trucks, or ATV’s for normal Ranching operations is allowed.

10. **Confined Feeding Operations** –The establishment or maintenance of Confined Feeding Operations, except if identified as existing in the Baseline Report. “**Confined Feeding Operations**” means fenced or enclosed land or buildings where animals are confined for the purposes of growing, finishing or sustaining by means other than grazing and any other buildings or structures relating to that purpose, but does not include winter feeding. Confined Feeding Operations include, but are not limited to, beef or lamb feedlots, cattle backgrounding lots, dairy, farrow to finish hog operations and poultry operations.

11. **Surface Materials** –Excavation or exploration for, or extraction of Surface Materials except for those identified in Part 2 of these Restrictions. “**Surface Materials**” means any loam, clay, sand, gravel or other minerals or materials located on or near the surface of the Property that can be extracted for domestic or commercial purposes.
12. **Herbicides and Pesticides** –The broad use of chemical herbicides and/or pesticides. Targeted spot spraying is permitted of individual plants or localized invasive weed or insect infestations to a maximum of eight acres of any one quarter section in any given year. Should the Landowner feel that they need to spray a larger area than described above it requires prior written permission of SALTS unless required by the local municipal district government operating in accordance with the *Weed Control Act* of Alberta. The Landowner agrees to take extra precaution when spraying near waterbodies or riparian areas and to follow provincial guidelines in this respect.
13. **Tree Removal** –The removal of trees except for: (a) the cutting of trees to ensure the protection of fence lines or along existing Roads and Trails, (b) cutting of dead trees for the Landowners personal firewood, (c) limited selective tree harvesting with prior written permission from SALTS.

Brushing to control the encroachment of aspens or shrub species into grasslands is permitted, provided it is not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably.

14. **Commercial Facilities** – Commercial or industrial facilities or activities on the Property. On a case by case basis, certain low-impact activities may be permitted by SALTS. By way of example, low-impact activities directly related to eco-tourism, scientific research, arts and crafts, and artist workshop activities may be permitted by SALTS provided they are not in conflict with the Restrictions and are not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. No such activities will be undertaken until SALTS has given its prior written permission in respect thereof.
15. **Game Farms** – Constructing, conducting, or operating of a Game Farm, or the raising or holding of Game Farm Animals on the Property. “**Game Farm**” means land used for the business of domesticating, raising, keeping, herding or otherwise enclosing Game Farm Animals. “**Game Farm Animal**” means:
 - (h) a wildlife animal of a prescribed species defined as “domestic cervid” under the *Livestock Industry Diversification Act*, being Chapter L-17 of the Revised Statutes of Alberta 2000, that does not belong to the Crown and that is in a domesticated condition;
 - (i) any large mammal indigenous to Alberta, including but not limited to, deer, elk, bison, caribou, black bear, grizzly bear, mountain lion, wolf, cougar, antelope, bighorn sheep and mountain goat; and
 - (j) any other animal which could interbreed with any of the foregoing species.

16. **Aircraft Facilities** –Constructing, conducting, or operating aircraft facilities or aircraft landing facilities on the Property.

17. **Communication and Renewable Energy Structures** –The creation, construction or operation of Communication Structures and Renewable Energy Structures, as well as any associated buildings or access Roads or Trails, except for small-scale Renewable Energy Structures, and their associated Trails, that are intended for on-site usage on the Property and with the prior written approval of SALTS. “**Communication Structures**” means any communication facilities, structures and equipment including, but not limited to, any radio, cellular or other communication towers or structures whether or not supporting antennas or aerials for telecommunication and/or broadcasting that are intended for primarily off-site usage. “**Renewable Energy Structures**” means instrumentation, equipment, machinery, facilities and structures, that are designed and built to capture and convert the energy of the wind, water or sun into other forms of

energy or power, including but not limited to, electrical energy and mechanical power. Renewable Energy Structures include, but are not limited to, items commonly known as windmills, wind turbines, wind or water pumps, solar panels, solar modules or solar arrays.

18. **Signs and Billboards** – Constructing, maintaining or erecting any notices or commercial signs or billboards on the Property, including those attached to a trailer or vehicle parked on the Property. Notwithstanding this restriction, limited signage of 2 square meters or less may be used for:

- (k) stating the name of the owner of the Property;
- (l) advising that the Property is protected by this Agreement;
- (m) deterring any unauthorized entry or use; or
- (n) advertisement for the sale of the Property.

19. **Utility Structures** –The installation of Utility Structures except:

- (o) as required by law;
- (p) as may be required by the Landowner for Ranching and domestic purposes.

“**Utility Structures**” means any item constructed, erected, or built that transmit electricity, oil, gas or water for commercial sale, including but not limited to transmission lines, gas lines, pipelines and/or water lines.

Part 2 – Exemptions to the Restrictions

Notwithstanding the above Restrictions, the Landowner is expressly permitted to:

1. Build a dwelling, barn or garage, and corrals within the Farmstead area shown on Map 2 of Schedule C. The maximum total floor area of the dwelling is not to exceed 2,000 square feet (including loft space) and a maximum main floor area of 1,500 square feet. The barn or garage is not to exceed a main floor area of 1,500 square feet.
2. Upgrade the existing truck trail to the Farmstead area to a gravel road in the approximate location shown on Map 2 of Schedule C.
3. Remove gravel for personal farm/ranch purposes from the existing gravel pit identified on Map 1 of Schedule C and located on the NW 22-3-30-W4.
4. Conduct limited clearing of Aspens to create trails for horse or OHV use within the tree stands located along the eastern third of the Property in order to more easily conduct ranch operations such as fixing fences and moving livestock.
5. In addition to the provisions allowed for in section 5 of Part 1, Schedule B, the landowner is permitted to install a water pipeline on the Property, along with the associated pumping equipment, for the express purposes of livestock watering on the Property or adjacent lands.

Any permits or regulatory approvals required for the activities described above will be the sole responsibility of the Landowner. The Landowner further agrees to indemnify SALTS against any actions or costs should the Landowner undertake these activities without the necessary approvals or undertake these activities in a way that contravenes the permits or approvals issued to the Landowner.

M.D. of Pincher Creek No. 9 Statement of Cash Position

E3a

Month Ending August 2016

BANK STATEMENT C.I.B.C.	August	July
General Accounts		
Bank Statement Balance	295,353.95	486,884.42
Deposits After Month End	612.10	1,565.96
Cash On Hand	600.00	600.00
Outstanding Cheques	(69,303.31)	(63,810.56)
Month End Cash Available (- Overdrawn)	227,262.74	425,239.82

M.D.'S GENERAL LEDGER	August	July
Balance Forward from Previous Month	425,239.82	3,197,958.31
Revenue for the Month:		
Receipts for the Month	399,994.94	206,018.36
Interest for the Month	1,043.03	1,426.50
Transferred from T-Bill Account - General	750,000.00	0.00
Disbursements for the Month:		
Cheques Written	(952,595.39)	(606,660.05)
Payroll Direct Deposits and Withdrawals	(357,432.92)	(327,418.84)
Electronic Withdrawals - Utilities and VISA	(38,639.05)	(45,394.47)
Banking Transaction Fees	(347.69)	(689.99)
Transferred to T-Bill Account - General	0.00	(2,000,000.00)
M.D.'s General Ledger Balance at Month End	227,262.74	425,239.82

SHORT TERM INVESTMENTS - C.I.B.C.	August	July
General Account Operating Funds	5,646,928.42	6,391,746.54
MSI Capital Grant Advances	3,802,688.40	3,799,461.72
Public Reserve Trust Funds	191,024.71	190,862.63
Lottery Board Account	2,219.43	2,217.55
Tax Forfeiture Land Sales	3,529.02	3,526.03
Recycling Committee	29,928.72	29,903.33
Water Intake Advance	1,643,197.34	1,641,803.10
	11,319,516.04	12,059,520.90

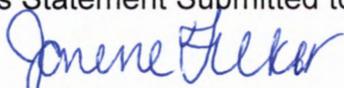
LONG TERM INVESTMENTS	August	July	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			in 2015	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,473,769.00	8,419,188.00	2.34%	Nov-88	1,255,915.75

COMMENTS

September Items of Note	Amount
Expense Out - School Requisitions	(653,690.00)
Expense Out - Debenture Payments	(107,000.00)

As of August 31 - 92.28% of outstanding taxes have been collected.

This Statement Submitted to Council this 13th Day of September 2016.



Director of Finance

PROPOSED RESOLUTION
CASTLE MANAGEMENT PLAN WORKING GROUP

Moved by _____

THAT Council authorize Councillor Quentin Stevick to attend scheduled meetings, of the Castle Management Plan Working Group, and that Councillor Stevick be further authorized to include attendance at these meetings on his monthly timesheet, as an expense.

Note: Mileage and meals will be covered by the province.

August 19, 2016 to September 8, 2016

DISCUSSION:

- August 19, 2016 North Burmis Road
- August 20, 2016 Pincher Creek Parade
- August 23, 2016 Policies and Plans
- August 23, 2016 Regular Council
- August 24, 2016 Tender Opening – Raw Water Pipeline
- September 3, 2016 Lundbreck Cornfest
- September 6, 2016 Website
- September 6, 2016 Strategic Planning
- September 6, 2016 Subdivision Authority
- September 6, 2016 Municipal Planning Commission
- September 7, 2016 Castle Mountain
- September 7, 2016 RCMP
- September 8, 2016 EMS
- September 8, 2016 AHS Quarterly Meeting

UPCOMING:

- September 12, 2016 Banking Proposal
- September 12, 2016 Staff Budget Discussions
- September 13, 2016 Policies and Plans
- September 13, 2016 Regular Council
- September 14, 2016 LAPP Presentation
- September 15, 2016 Emergency Management
- September 15, 2016 Regional Council
- September 16, 2016 Foothills Little Bow
- September 20, 2016 Joint Budget
- September 22, 2016 Staff Budget Discussions
- September 23, 2016 WCB Discussions
- September 27, 2016 Policies and Plans
- September 27, 2016 Regular Council
- September 28, 2016 Joint Council - Cowley

OTHER**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period of August 19, 2016 to September 8, 2016.

Prepared by: CAO, Wendy Kay Date: September 8, 2016

Presented to: Council Date: September 13, 2016

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
41	4	Hamlet of PC Station	Land owner came to office. concerned of neighbours weeds and grass and the potential for fire. And the unsightly nature of the property, and dogs running at large.	Roland Milligan	Site inspection completed. Grass has been cut.	April 27, 2016	August 29, 2016
53	5	North Burmis Road	Outstanding issues related to the North Burmis Road construction project - fencing, approaches, culverts.	CAO	Met with Mr. Mihalsky on site. Confirming issues in writing for Mr. Mihalsky to review. Once confirmation received, work will be undertaken. Further site visit scheduled for August 19, 2016.	August 4, 2016	
54	5	SW 07-07-02-W5 Burmis Mtn. Estates	Concerns with neighbours - noise from radio, dogs barking which also causes the donkey to get going, construction of structure, number of dogs.	CAO	Requested complainant to put his concerns in writing.	August 11, 2016	
56	5	SE 13-7-2-W5	Landfill road drainage. Concerned he may need to take legal action.	Leo	Alberta Environment to make a decision last week of August, first week of September. Advised Mr. Leskoski	August 9, 2016	
57	1	Twin Butte Area	Weeds migrating from the adjacent property (Ox-eye Daisy/ Scentless Chamomile).	Leo/Shane	See attached email from Dir. of Ops. Mr. Stewart will be appearing as a delegation at an upcoming ASB Meeting.	July 29, 2016	
61	4	SW 23-8-1-W5	Possibility of raw sewage flowing on property.	Roland	Trying to connect with Alberta Health Officer. Site inspection completed with Health Inspector. There was no evidence of sewage leaving the property or on the surface.		September 2, 2016
62	5	Lundbreck	She was walking her dog (on-leash) this morning, and was chased by an off-leash German Shepherd. The dog bit her and her dog, and she fell trying to kick it.	Roland	Called complainant immediately to get further information. Called Animal Control Officer to look into the situation. Tried to contact Community Policing Officer, off until August 20th. Complainant phoned back and stated she doesn't want the RCMP involved, just a warning.	August 16, 2016	August 16, 2016
63	5	Lundbreck	Concerned about the number of free roaming cats within the trailer park.	Roland	Called Animal Control Officer and asked that he contact Ms Voytko about trapping some of these	August 16, 2016	August 16, 2016
64	5	Lundbreck	Stopped in at the Administration office wondering why his bin at 452 Patton Avenue Lundbreck was not dumped? He figures it was too heavy as a result of him putting the spoiled apples from his tree in the bin. He indicated that a notice on weight or means of informing the resident why the bin was not picked up would be a	Leo		August 25, 2016	

Administration Call Log

65			Came in to inquire when the water standpipe in Cowley will be reopened. He is hauling water for his cattle from Pincher as his dugouts in Lundbreck are dry.	Leo	Discussions with the water plant operator determined that the standpipe can be put into operation to allow ranchers and farmers access to the treated water in Cowley. It will be reopened Saturday August 27th at	August 26, 2016	
66	2	Low Land Heights	Resident was wondering if the Towns Fibre Optic Project was going to be installed in Lowland Heights.	Leo	Was suggested that resident call the Town of Pincher Creek	September 2, 2016	
67	5	Hidden Valley Estates NE 12-7-3-W5M	Concerned with the planned dumpster being placed adjacent to his property - devalue his property, promote loose debris and attract bears. Would like to see a picture of the proposed dumpster.	Leo	Letters being sent to residents in the areas where the bin may be of benefit.	August 18, 2016	
68	5	Lundbreck	Speeding - people speeding are travelling on the alley on the east side of the Hamlet.	Roland	Passed onto RCMP. Speed sign being placed in Lundbreck.	August 22, 2016	August 22, 2016
69	5	Burmis Mtn. Estates	Number of dogs on adjacent property.	CAO	Advised complainant that the property owners were advised several months ago that only 3 dogs are allowed under the bylaw. Requested that when one dog is no longer on the property (i.e. deceased), that they will not be able to replace the dog.	August 21, 2016	September 7, 2016

Tara Cryderman

Subject: FW: Minutes of the Highway 3 Twinning Development Association - May 6, 2016
Attachments: Minutes May 6, 2016 - HIGHWAY 3 TWINNING DEVELOPMENT ASSOCIATION.docx

From: Wendy Kay
Sent: Tuesday, August 30, 2016 4:36 PM
To: Tara Cryderman <AdminExecAsst@mdpinchercreek.ab.ca>
Subject: FW: Minutes of the Highway 3 Twinning Development Association - May 6, 2016

From: Councillor Bill Chapman [<mailto:bchapman@coaldale.ca>]
Sent: August 30, 2016 4:33 PM
Subject: Minutes of the Highway 3 Twinning Development Association - May 6, 2016

Good afternoon,

Attached are the approved Minutes of the **Highway 3 Twinning Development Association**, for May 6, 2016. Please add them to your Agenda for for circulation.
As well, please advise your Council/Board/Association reps that our next Meeting of the Highway 3 TDA, will be held on Friday September 9, 2016, in Lethbridge. Location of the meeting to be announced shortly.

I trust this meets with your approval.

Sincerely,
Bill Chapman, BA
Councillor
, President - Highway 3 TDA
Town of Coaldale
Cell: 403-330-6791



HIGHWAY #3 TWINNING DEVELOPMENT ASSOCIATION

May 6, 2016 Meeting Minutes

Culver Room, Lethbridge City Hall

In attendance:

Barney Reeves	ID #4 Waterton
Ben Young	Community Futures Chinook
Bill Chapman	Town of Coaldale
Blair Painter	Crowsnest Pass
Brent Feyter	Town of Fort Macleod
Chantel Timmons	County of Forty Mile
Darrel Turner	Village of Barnwell
Dennis Cassie	Town of Coalhurst
Don Anderberg	Town of Pincher Creek
Henk De Vlieger	Town of Taber
Henry Doeve	Lethbridge County
Jaci Zalesak	Chinook Country Tourist Association
Jeffrey Dowling	Cypress County
Jim Turner	City of Medicine Hat
Marie Logan	Horizon School District
Ryan Westerson	Lethbridge Chamber of Commerce
Rene Gendre	Town of Fort Macleod
Ron Wiggers	Lethbridge Chamber of Commerce
Trevor Lewington	Economic Development Lethbridge
MLA David Schneider	MLA Little Bow
Recorder	
Gloria Roth	Administrator

1. Call to order -

Meeting was called to order by Bill Chapman, President, at 10:35 am.

2. Introductions

Bill Chapman opened with reflection on the situation in Fort McMurray.

Introductions were made.

3. Approval /Additions to the Agenda

Bill Chapman asked to have 9.5 added to the agenda for Highway 3 Studies.

MOTION: Don Anderberg

To accept the Agenda with the addition of 9.5 Highway 3 Studies

CARRIED

4. Adoption of Minutes

MOTION: Blair Painter

That the minutes of the March 4, 2016 minutes be approved as presented.

CARRIED

5. Business Arising from Minutes

5.1 Letter to Municipalities for Request for Funds

Brian Brewin

Brian wasn't able to attend today. The letter has been sent out.

5.2 Name Change

Bill Chapman

The application has been sent to Service Alberta. It has not been completed yet.

6. MLA Report

David Schneider, Little Bow - Met with Minister Mason just prior to our meeting. Will be meeting with him again and will ask important questions.

8. Delegation - No delegation this month.

9. New Business

9.1 ACP Grant

Don Anderberg thanked everyone for their support. The ACP Grant was denied. We had asked Minister Mason to help us access this grant when we met with him.

Henk de Vlieger asked if we could we send a letter of disappointment on being denied the ACP Grant. And to see if we can access funds another way to allow us to update the cost benefit study. When we met with Brian Mason he seemed to indicate that having study updated in regard to safety and economic development would be beneficial.

MOTION: Henk de Vlieger

To write a letter on behalf of Highway 3 about the disappointment in being denied and ask why.

CARRIED

9.2 Administrator Update

Moved into the office at Tecconnect building on April 26. Thank you to EDL for the great space. Completed lobbyist registration for the Province of Alberta.

MOTION: Henk de Vlieger

To accept the Report as presented.

CARRIED

9.3 Meeting with Minister Mason

We were pleased to have an opportunity to sit down with Minister Mason. We had good representation and it was a very engaging meeting. The Minister seemed to have a keen interest in Highway 3. We had heard a difference in traffic counts from Alberta Transportation numbers to local municipalities.

Darrell Turner explained that traffic counts are an average.

Jeffrey Dowling mentioned that other factors are considered along with traffic counts.

Rene Gendre stressed that we need to address all factors together.

Don Anderberg spoke about how it appears that the Minister is supportive of our endeavour.

President Bill Chapman informed us that he has invited Minister of Economic Development and Trade to visit with our organisation, on the recommendation of Minister Mason.

Discussion followed about safety issues and different ideas of moving our mission forward to government.

9.4 Fees and Finance Report

Henk De Vlieger

3836.00 In income

Current account is at \$16,814

Gloria will send invoices to supporting municipalities.

MOTION: Blair Painter

To accept Financial Report as presented.

CARRIED

9.5 Highway 3 Studies -

MOTION: Jim Turner

To have Barney Reeves ask about Highway 3 Study with Lethbridge College.

CARRIED

10. Information Items

There were no information items.

11. Next Meeting – Friday, June 3, 2016 - 10:30 AM (Taber Fire Hall)

12. Adjournment

MOTION: Darrell Turner

The motion to adjourn was made at 11:50 AM

CARRIED

Council
Corresp - For Info

F2b

RECEIVED

AUG 18 2016

M.D. OF PINCHER CREEK



McMan

August 15, 2016

M.D. of Pincher Creek Council
P.O. Box 279
Pincher Creek, AB T0K 1W0

Dear Council:

Re: Financial Support for the Pincher Creek Food Bank

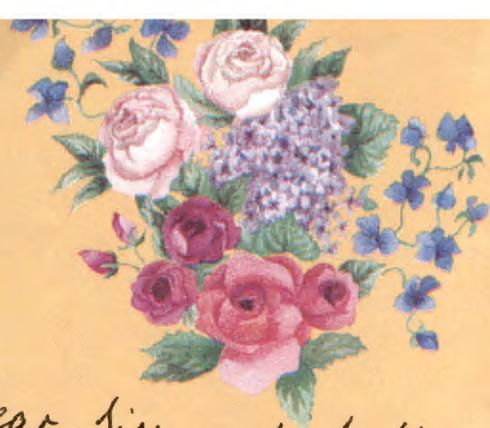
McMan and specifically the Pincher Creek Food Bank would like to sincerely thank you for your continued partnership. The Municipal District's (M.D.) continued donation will go a long way towards reaching our goal of food security for all members of the Pincher Creek and area community.

We will eagerly await Council's review of the M.D.'s 2017 budget and the decision surrounding the opportunity for increased funding. McMan looks forward to our continued relationship with the M.D., as we move forward in serving Pincher Creek and area.

Sincerely,

Tracie Mutschler CPA, CA
Director of Finance and Administration
McMan Youth, Family & Community Services Association

TM/lh



Box 579
Pincher Creek,
Alta, T0K 1W0
Aug. 23, 2016.

F2c

Dear Sirs and Ladies,

Thank you for your request to ride on the float at the Pincher Creek parade of 2016. You made my day. Thanks also for the fine lunch and time for visiting afterwards.

I appreciate the coffee cup you gave me, the first one ever with a handle that suits my stiff old fingers.

Yours truly,

Joyce M^{rs} Farland.





Pincher Creek & District Municipal Library
Box 2020,
Pincher Creek, AB. T0K 1W0

Tel.: (403) 627-3813 Fax: (403)627-2847 Email: help@pinchercreeklibrary.ca

August 31, 2016

Re: 2015 Annual Report, 2015 Reviewed Statement, 2016 Budget
for the Pincher Creek & District Library

To:

Cindy Cornish, Village of Cowley
Wendy Kay, M.D. No. 9 of Pincher Creek
Laurie Wilgosh, Town of Pincher Creek

Please accept this copy of the library's 2015 Annual Report and reviewed financial statement as prepared for Library Services, the Province of Alberta.

If you have any questions, please contact me.

Sincerely,

Janice Day
Library Manager



MINUTES – 2 (2016)
ANNUAL GENERAL BOARD OF DIRECTORS' MEETING
Thursday, June 2, 2016 – 7:00 p.m.
ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

Bill Graff (absent)	Village of Arrowwood	Brad Koch (absent)	Village of Lomond
Jane Jensen	Village of Barnwell	Richard Van Ee	Town of Magrath
Ed Weistra (absent)	Village of Barons	David Hawco	Town of Milk River
Tom Rose	Town of Bassano	Rafael Zea (absent)	Village of Milo
Fred Rattai	City of Brooks	Christophe Labrune (absent)	Town of Nanton
Jim Bester	Cardston County	Gordon Simpson - alternate	County of Newell
Dennis Barnes	Town of Cardston	Pete Pelley	Village of Nobleford
Cecil Sabourin	Village of Carmangay	Henry de Kok	Town of Picture Butte
Jamie Smith (absent)	Village of Champion	Quentin Stevick - alternate	M.D. of Pincher Creek
Betty Fieguth (absent)	Town of Claresholm	Lorne Jackson - alternate	Town Pincher Creek
Bill Chapman	Town of Coaldale	Ronald Davis (absent)	M.D. of Ranchland
Sheldon Watson	Town of Coalhurst	Greg Robinson	Town of Raymond
Ken Galts	Village of Coutts	Barry Johnson	Town of Stavely
Garry Hackler (absent)	Village of Cowley	Ben Nilsson	Village of Stirling
Bill Kovach	Mun. Crowsnest Pass	Ben Elfring	M.D. of Taber
Dave Filipuzzi	Mun. Crowsnest Pass	Margaret Plumtree	Town of Vauxhall
Gordon Wolstenholme (absent)	Town of Fort Macleod	Rod Ruark (absent)	Vulcan County
Darrell Edwards (absent)	Village of Glenwood	Rick Howard	Town of Vulcan
John Connor	Town of Granum	David Cody	County of Warner
Monte Christensen (absent)	Village of Hill Spring	Ian Glendinning	Village of Warner
Henry Doeve (absent)	County of Lethbridge	Henry Van Hierden	M.D. Willow Creek

STAFF:

Lenze Kuiper	Director	Cam Klassen	Assistant Planner
Steve Harty	Senior Planner	Leda Kozak Tittsworth	Assistant Planner
Mike Burla	Senior Planner	Jordan Thomas	GIS Analyst
Bonnie Brunner	Planner	Ben Crooks	Co-op Student
Gavin Scott	Planner	Stacy Olsen	Subdivision Technician
Ryan Dyck	Planner	Barb Johnson	Executive Secretary

AGENDA:

1. Approval of Agenda – June 2, 2016

2. **Approval of Minutes** – March 3, 2016..... (attachment)

3. GUEST SPEAKER: Jason O'Connor – Axia Community Relations

"Delivering the Ultimate Internet to Alberta, One Town at a Time"

4. **Business Arising from the Minutes**

5. **Reports**

(a) Executive Committee Report..... (attachment)

(b) GIS Update.....

6. **Business**

(a) Draft ORRSC Annual Report and Financial Statements 2015..... (attachment)

(b) Municipal Fibre Optics Planning..... (attachment)

(c) Fee For Service Update (attachment)

7. **Accounts**

(a) Summary of Balance Sheet and Statement of Income for the 4-month period:
January 1 - April 30, 2016 (attachment)

8. **Adjournment** – until September 1, 2016.....

VICE-CHAIR HENRY VAN HIERDEN CALLED THE MEETING TO ORDER AT 7:10 P.M.

1. **APPROVAL OF AGENDA**

Moved by: John Connor

THAT the Board of Directors approve the agenda of June 2, 2016, as presented. **CARRIED**

2. **APPROVAL OF MINUTES**

Moved by: David Hawco

THAT the Board of Directors approves the minutes of March 3, 2016, as presented. **CARRIED**

3. **GUEST SPEAKER: Jason O'Connor – Axia Community Relations**

"Delivering the Ultimate Internet to Alberta, One Town at a Time"

Axia representatives Jason O'Connor (Community Relations) and David Skabar (Residential Sales Manager) gave a presentation on their Generation Axia campaign in southern Alberta. Axia is a Calgary based company focused on bringing its fibre optic network to proactive communities across the province. Fibre transmits data at the speed of light. It is the fastest, most reliable, high

performance technology available. Axia will invest its own money to blanket the community with fibre at no cost to the community. This streamlines the relationship and allows the community to focus on engagement with its citizens relating to the culture of use.

Axia is live in several southern Alberta and is currently building fibre networks in others. Following compelling success and adoption of Axia's services in Rural Alberta, Axia is looking for the progressive and motivated communities for investment. Axia will be investing in fibre infrastructure in communities that reach 30% expressions of interest and qualify with their engineering requirements. Residential and business customers can express interest at www.axia.com/alberta.

Contact Jason O'Connor at jason.oconnor@axia.com or 403-968-8324 for further information.

4. BUSINESS ARISING FROM THE MINUTES

None.

5. REPORTS

(a) Executive Committee Report

- Both reports for the meetings of April 14 (attached to the agenda) and May 12 (handed out at the meeting) were reviewed.

Moved by: Rick Howard

THAT the Board of Directors receive the Executive Committee Report for the meetings of April 14 and May 12, 2016, as information. **CARRIED**

(b) GIS Update

- Development permit documents are currently being attached to the GIS in the test community of the Town of Coaldale. GIS staff are also in the process of updating assessment data for all municipalities to reflect 2015 assessments. Four training sessions for municipal staff were recently held with a total of 60 attending, representing most GIS municipalities.

6. BUSINESS

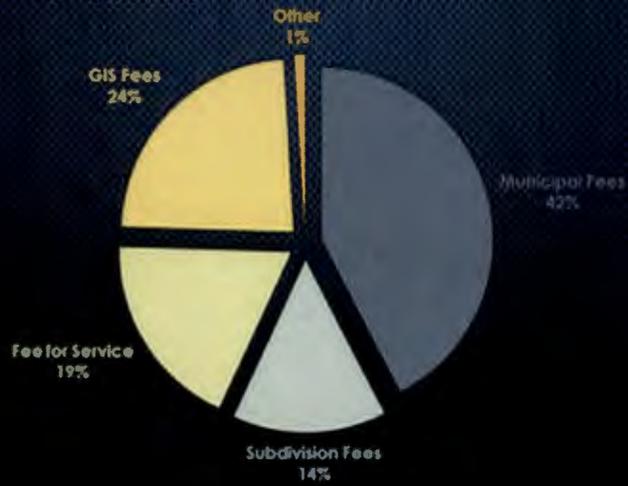
(a) Draft ORRSC Annual Report and Financial Statements 2015

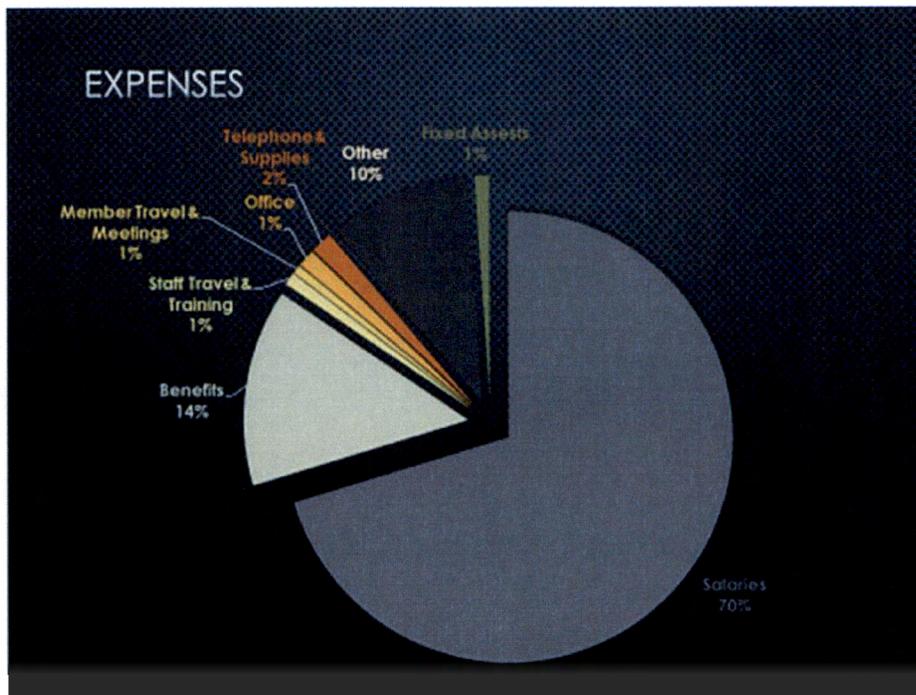
- The following overview of financial performance for 2015 was presented. Overall it was a good year and the auditors are pleased with our financial position. Due to increased revenues and putting some expenses on hold, excess revenue over expenses totalled \$171,151.
- ORRSC does not receive any direct funding from the province, although each year there is more legislation with which we have to comply (e.g. SSRP, MGA changes, etc.). Growth Management Boards in Edmonton and Calgary currently receive provincial funding; other municipalities have to work collaboratively through grants. There may be some financial aid in the future, but we don't know the particulars at this time.

HIGHLIGHTS

	2014	2015
Net Revenues	2,018,450	2,063,824
Membership - Planning	859,486	875,845
Membership - GIS	464,825	487,038
Subdivision	325,956	298,481
Fee-for-Service	273,859	363,240
Net Expenses	1,933,111	1,899,484
Salaries & Benefits	1,561,230	1,614,726
Excess of Revenues over Expenditures	92,928	171,151
Internally Restricted Net Assots (Reserves)	0	49,905
Total Equity	687,711	806,865

REVENUE





Moved by: Jane Jensen

THAT the Board of Directors approve the Draft ORRSC Annual Report and Financial Statements for the year ending December 31, 2015, as presented. **CARRIED**

- Municipal Affairs requires ORRSC to submit the Auditor's Report and Financial Statements to them prior to May 1 each year. Our request to extend this deadline until after the June Annual General Meeting was denied; therefore a Board resolution clarifying that the Executive Committee has authority to approve and submit the report on behalf of the Board is warranted.

Moved by: Fred Rattai

THAT the Board of Directors further delegate to the Executive Committee the approval of the Audited Financial Statements for submission to Alberta Municipal Affairs prior to May 1 of each year, with the Board of Directors then reviewing and ratifying the Executive Committee's approval at the June Annual General Meeting. **CARRIED**

(b) Municipal Fibre Optics Planning

- The agenda package includes a letter to SouthGrow addressing the following question posed by Greg Robinson at the last Board of Directors' meeting, "How can municipalities adjust their municipal documents, policies, and processes to prepare for broadband internet via fibre optics and its potential for economic development opportunities?" Three recommendations were provided:
 - It is recommended for communities that desire to add telecommunications conduit at the time of a new subdivision that it be included in Municipal Development Plans and Area Structure Plans as a policy. And further that municipal land use bylaws be reviewed for subdivision design standards and utility easement requirements.

- It is recommended that all municipalities be in control of shallow utility easements and acquire their own engineering standards in which they implement utility line assignments and require a telecommunications conduit to be installed for future use.
- Further to the recommendations above the Federation of Canadian Municipalities has a standard access agreement for municipalities to use when negotiating with a telecommunications company who intends on installation within municipal ROW and property.
- Municipalities that want to include policies in their plans to address this issue are advised to contact their planner.

(c) Fee For Service Update

- The status of current Fee For Service projects was included in the agenda, for information.

7. ACCOUNTS

**(a) Summary of Balance Sheet and Statement of Income for the 4-month period:
January 1 - April 30, 2016**

Moved by: Lorne Jackson

THAT the Board of Directors accept the Summary of Balance Sheet and Statement of Income for the 4-month period: January 1 - April 30, 2016, as information. **CARRIED**

8. ADJOURNMENT

Moved by: Richard Van Ee

THAT we adjourn the Annual General Board of Directors' Meeting of the Oldman River Regional Services Commission at 8:20 p.m. until **Thursday, September 1, 2016 at 7:00 p.m.** **CARRIED**

/bj

CHAIR: 

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
July 7, 2016 – MD Council Chambers

Present: Chairperson Susan Vogelaar, Councillor Quentin Stevick, Councillor Fred Schoening, Members Martin Puch, and Frank Welsch

Also Present: Agricultural Services Manager Shane Poulsen, Receptionist Jessica McClelland and AARD Key Contact Bradley Smith

Absent: Vice Chair John Lawson, Director of Operations Leo Reedyk, Environmental Services Technician Lindsey Cockerill

Chairperson Susan Vogelaar called the meeting to order at 9:30 am.

A. ADOPTION OF AGENDA

Councillor Stevick 16/065

Moved that the agenda be amended to include;

New Business:

- a) Bear Smart Program
- b) Weed Spraying and CPR
- c) Weed Concerns from Coffee with Council
- d) Zebra Mussel Article
- e) Equipment Purchase

AND THAT the agenda be approved as amended.

Carried

B. ADOPTION OF MINUTES

Frank Welsch 16/066

Moved that the minutes of June 2, 2016 be approved as presented.

Carried

C. ASB KEY CONTACT REPORT

Councillor Stevick 16/067

Moved that the oral report from ASB key contact Bradley Smith be accepted as information.

Carried

D. UNFINISHED BUSINESS

E. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Martin Puch 16/068

Moved to accept the Agricultural and Environmental Services Departmental Report for June 2016, as information.

Carried

F. PINCHER CREEK WATERSHED GROUP ANNUAL BLUEWEED BLITZ

Councillor Schoening 16/069

Moved that the Agricultural Service Board support in-kind donations of weed crew time, shovels, gloves and bags for the upcoming 2016 Blueweed Blitz taking place on July 9, 2016.

Carried

G. INFESTATION OF GOPHERS IN PATTON PARK

Frank Welsch 16/070

Moved that the report on the infestation of gophers in Patton Park be received as information.

Carried

H. CORRESPONDANCE

Councillor Schoening 16/071

Moved that the following items be accepted as information:

- a) Southern Alberta Weed Coordinator Activity Report for May 2016, and
- b) Southern Alberta Grazing School for Women brochure

Carried

I. NEW BUSINESS

a) Bear Smart Program

Councillor Schoening 16/072

Moved to add the discussion on supplying new residents a bear smart information package to the meeting in September.

Carried

Items brought forward without resolution are carried forward to the meeting in September.

b) Weed Spraying and CPR

Councillor Stevick stated that he has seen CPR out spraying the railway areas.

c) Weed Concerns from Coffee with Council

Councillor Stevick discussed weed concerns that were mentioned at the Coffee with Council, such as:

- Weed control in gravel pits
- Protocol of weed information
- Weed crew shifts and staff

Further discussion will take place at the meeting in September.

d) Invasive Species Article

Susan Vogelaar presented an article on Joint Efforts Target Invasive Species (Zebra Mussels).

e) Equipment Purchase

Frank Welsch suggested that AES look into the cattle squeeze at the Coop Farm center as it is on sale for \$8000. Shane stated he will look into it and see if new equipment purchase is in the budget.

J. NEXT MEETING

The next ASB meeting will be held, September 1, 2016, at 9:30 am.

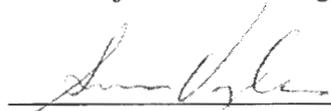
I. ADJOURNMENT

Martin Puch

16/073

Moved to adjourn the meeting, the time being 10:52 am.

Carried



ASB Chairperson



ASB Secretary

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
June 2, 2016 – MD Council Chambers

Present: Chairperson Susan Vogelaar, Vice Chair John Lawson, Councillor Quentin Stevick, Councillor Fred Schoening, Members Martin Puch, and Frank Welsch

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Cockerill, Receptionist Jessica McClelland

Absent: AARD Key Contact Bradley Smith

Chairperson Susan Vogelaar called the meeting to order at 9:30 am.

A. ADOPTION OF AGENDA

Councillor Schoening 16/058

Moved that the agenda be approved as presented.

Carried

B. ADOPTION OF MINUTES

Councillor Schoening 16/059

Moved that the minutes of May 5, 2016 be approved as presented.

Carried

C. ASB KEY CONTACT REPORT

AARD Key Contact Bradley Smith was not in attendance. There was nothing to report.

D. UNFINISHED BUSINESS

(1) Pole Haven Public Access

John Lawson 16/060

Moved that the verbal presentation and additional information provided on Pole Haven Public Access be received as information.

Carried

John Lawson left the meeting at this time. The time being 10:00am.

E. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Martin Puch 16/061

Moved to accept the Agricultural and Environmental Services Departmental Report for May 2016, as information.

Carried

F. INFESTATION OF WEEDS FOLLOWING ROAD CONSTRUCTION

Councillor Schoening 16/062

Moved that the Agricultural Service Board recommend to Council that the conditions stipulated in the Municipalities Road Use Agreement, section 5.VII to address the problem of weed growth in be included in Policy 317 and 317A, New Road Specifications;

Carried

G. CORRESPONDANCE

1) Letter from Travis Sjovold – Alberta Environment and Parks

Martin Puch 16/063

Moved that the letter from Travis Sjovold – Alberta Environment and Parks, be received as information.

Carried

H. NEXT MEETING

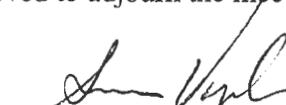
The next ASB meeting will be held, July 7, 2016, at 9:30 am.

I. ADJOURNMENT

Frank Welsch 16/064

Moved to adjourn the meeting, the time being 11:00 am.

Carried



ASB Chairperson



ASB Secretary

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
May 5, 2016 – MD Council Chambers

Present: Vice Chair John Lawson, Councillor Quentin Stevick, Councillor Fred Schoening, Members Martin Puch, and Frank Welsch

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Cockerill, Receptionist Jessica McClelland

Absent: Chairperson Susan Vogelaar and AARD Key Contact Bradley Smith

Vice Chairperson John Lawson called the meeting to order at 9:35 am.

A. ADOPTION OF AGENDA

Martin Puch 16/046

Moved that the agenda be amended to include:
New Business –

- a) Southern Alberta Weed Coordinator Report
- b) Farm Family Awards Brunch Invitation

AND THAT the agenda be approved as amended.

Carried

B. ADOPTION OF MINUTES

Councillor Schoening 16/047

Moved that the minutes of March 31, 2016 be amended to correct the spelling of Welsh to Welsch;

AND THAT the minutes be approved as amended.

Carried

C. ASB KEY CONTACT REPORT

Frank Welsch

16/048

Moved that the ASB accept the email report from AARD Key Contact Bradley Smith, as information.

Carried

D. UNFINISHED BUSINESS

- (1) TLAER Update (Technical Large Animal Emergency Rescue)

Martin Puch

16/049

Moved that the Technical Large Animal Emergency Rescue seminar on May 18 & 19, be received as information.

Carried

E. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Councillor Schoening

16/050

Moved to accept the Agricultural and Environmental Services Departmental Report for April 2016, as information.

Carried

F. TRANSBOUNDARY WATER, WEEDS & STEWARDSHIP TOUR

Councillor Schoening

16/051

Moved that 4 (four) rooms be reserved for the Transboundary Water, Weeds & Stewardship tour in East Glacier, Montana August 8 to 10, 2016;

AND THAT participation is first come first serve;

AND FURTHER THAT Agricultural Service Board cover the cost of registration and accommodation.

Carried

G. CORRESPONDENCE

b) Report on Weed-Biocontrol Activities in Alberta

Councillor Schoening

16/052

Moved that administration be directed to write a letter addressed to the Federal Agriculture Minister regarding the importance of the continued support of the Weed Biocontrol research and distribution programs in Canada and the value of the program as an environmentally sustainable method for controlling and eradicating invasive plants;

AND THAT the letter be copied to the Provincial Agriculture Minister.

Carried

c) Pole Haven – What Happened? And What Happens Now?

Councillor Stevick

16/053

Moved that the information on “Pole Haven – What Happened? And What Happens Now?” be tabled to the following meeting pending further information from our AARD Key Contact Bradley Smith.

Carried

Councillor Stevick

16/054

Moved that the following items be received as information:

- a) Letter from Deputy Minister Brad Pickering
- d) Integrated Invasive Plant Management from Oldman Watershed

Carried

K. NEW BUSINESS

a) Southern Alberta Weed Coordinator Report

Councillor Schoening

16/055

Moved that the Southern Alberta Weed Coordinator Report be received as information.

Carried

b) Farm Family Awards Brunch Invitation

Martin Puch

16/056

Moved that Councillor Schoening be authorized to attend the Farm Family Awards brunch on July 11, 2016.

Carried

M. NEXT MEETING

The next ASB meeting will be held, June 2, 2016, at 9:30 am.

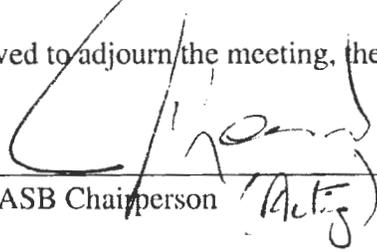
N. ADJOURNMENT

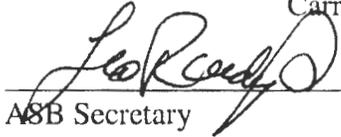
Councillor Schoening

16/057

Moved to adjourn the meeting, the time being 11:39 am.

Carried


ASB Chairperson (Acting)


ASB Secretary

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
March 31, 2016 – MD Council Chambers

Present: Chairperson Susan Vogelaar, Councillor Quentin Stevick, Councillor Fred Schoening, Members Martin Puch, Frank Welsch and John Lawson

Also Present: Director of Operations Leo Reedyk, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Fieldman Lindsey Cockerill, Receptionist Jessica McClelland and AARD Key Contact Bradley Smith

Chairperson Susan Vogelaar called the meeting to order at 9:35 am.

A. ADOPTION OF AGENDA

Martin Puch 16/037

Moved that the agenda be approved as presented.

Carried

B. ADOPTION OF MINUTES

Councillor Schoening 16/038

Moved that the minutes of March 3, 2016 be amended to include Councillor Stevick leaving at 11:20 am;

AND THAT the minutes be approved as amended.

Carried

C. UNFINISHED BUSINESS

(1) STRATEGIC EMERGENCY MANAGEMENT FRAMEWORK FOR AGRICULTURE

Frank Welsh 16/039

Moved that the Strategic Emergency Management Framework for Agriculture, be received as information.

Carried

Councillor Schoening

16/040

Moved that ASB Key Contact Bradley Smith investigate the feasibility of having a presentation regarding the "Strategic Emergency Management Framework for Agriculture", come to an upcoming Agricultural Service Board meeting and possibly an upcoming Council meeting.

Carried

D. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

John Lawson

16/041

Moved to accept the Agricultural and Environmental Services Report for March 2016, as information.

Carried

E. ASB KEY CONTACT REPORT

Councillor Schoening

16/042

Moved that the ASB accept the oral report from AARD Key Contact Bradley Smith, as information.

Carried

F. SPRING OPEN HOUSE

John Lawson

16/043

Moved to do a straw poll at the open house to determine if there was a preferred date for the annual event.

Carried

G. DISPOSAL PROGRAM FOR VETERINARY WASTE

Councillor Schoening

16/044

Moved that the discussion on a disposal program for veterinary waste be tabled to another ASB meeting, pending further information.

Carried

I. CORRESPONDENCE

K. NEW BUSINESS

M. NEXT MEETING

The next ASB meeting will be held, May 5, 2016, at 9:30 am.

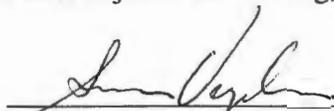
N. ADJOURNMENT

Frank Welsh

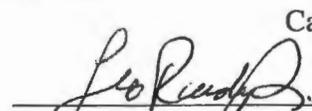
16/045

Moved to adjourn the meeting, the time being 11:10 am.

Carried



ASB Chairperson



ASB Secretary

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
March 3, 2016 – MD Council Chambers

Present: Chairperson Susan Vogelaar, Councillor Quentin Stevick, Councillor Fred Schoening, Members Martin Puch, Frank Welsch and John Lawson

Also Present: Director of Operations Leo Reedyk, Agricultural Fieldman Shane Poulsen, Agricultural Assistant Fieldman Lindsey Cockerill, Receptionist Jessica McClelland and AARD Key Contact Bradley Smith

Chairperson Susan Vogelaar called the meeting to order at 9:30 am.

A. ADOPTION OF AGENDA

John Lawson 16/027

Moved that the agenda be approved with the following additions:

New Business:

- Road Allowance Leases
- Deadstock Composting Cardston

Carried

B. ADOPTION OF MINUTES

Councillor Schoening 16/028

Moved that the minutes of February 4, 2016 be amended to include ASB Key Contact Bradley Smith being in attendance;

AND THAT the minutes be approved as amended.

Carried

C. UNFINISHED BUSINESS

- (1) CONSERVATION COMMUNITY CALLS FOR SWIFT ACTION TO PROTECT ALBERTA'S HEADWATERS

John Lawson

16/029

Moved that the Agricultural Service Board recommend to Council, that the MD of Pincher Creek participate in consultation with the Porcupine Hills Coalition, Livingstone Land Owners Guild, and other relevant organizations events, to forward enforcement as the priority option to deal with disturbances on the landscape, in an effort towards the protection of headwaters;

AND THAT Council approach the Province with their concerns for the protection of the Castle area and request acceptable participation.

Carried

- (2) Technical Large Animal Emergency Rescue (TLAER) Training

The Agricultural Assistant Fieldman updated ASB about the Technical Large Animal Emergency Rescue (TLAER) Training opportunity for Southern Alberta.

D. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Councillor Schoening

16/030

Moved to accept the Agricultural and Environmental Services Report for February 2016, as information.

Carried

E. ASB KEY CONTACT REPORT

John Lawson

16/031

Moved that the ASB accept the PowerPoint presentation from AARD Key Contact Bradley Smith, as information.

Carried

F. STRATEGIC EMERGENCY MANAGEMENT FRAMEWORK FOR AGRICULTURE

Councillor Schoening 16/032

Moved that the “Strategic Emergency Management Framework for Agriculture” be tabled until the next meeting.

Carried

G. MUNICIPAL ENGAGEMENT ON RIPARIAN AREA AND WETLAND MANAGEMENT

Councillor Schoening 16/033

Moved that the Agricultural and Environmental Services department be authorized to answer the survey, on the municipal engagement on riparian areas and wetland management.

Carried

H. WEED MAP

The Agricultural Fieldman displayed an on-screen presentation of the current weed mapping in the MD of Pincher Creek.

Councilor Schoening 16/034

Moved that the Weed Map be presented to Council at Policy and Plans, at the earliest opportunity.

Carried

I. CORRESPONDENCE

(1) For Information

a) Letter from Minister Oneil Carlier RE: spotted knapweed in southwest Alberta. Dated for reference February 25, 2016.

John Lawson 16/035

Moved that AES staff compose a letter in response to Minister Carlier, which conveys dissatisfaction for the received response, and requests further clarification of responsibilities surrounding the issue.

Carried.

K. NEW BUSINESS

- (1) Road Allowance Lease
- (2) Deadstock Composting in Cardston

M. NEXT MEETING

The next ASB meeting will be held, March 31, 2016, at 9:30 am.

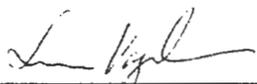
N. ADJOURNMENT

Martin Puch

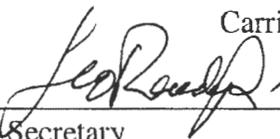
16/036

Moved to adjourn the meeting, the time being 12:38 pm.

Carried



ASB Chairperson



ASB Secretary

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
February 4, 2016 – MD Council Chambers

Present: Chairperson Susan Vogelaar, Councillor Quentin Stevick, Councillor Fred Schoening, Member Martin Puch, Member Frank Welsch

Also Present: Director of Operations Leo Reedyk, Agricultural Fieldman Shane Poulsen and Agricultural Assistant Fieldman Lindsey Cockerill

Absent: Member John Lawson

Chairperson Susan Vogelaar called the meeting to order at 9:30 am.

A. ADOPTION OF AGENDA

Frank Welsch 16/016

Moved that the agenda be approved with the following addition:

- Addition of item L (1) – Castle Crown Wilderness Coalition request for funding

Carried

B. DELEGATIONS

- (1) Bradley K. Smith, Livestock Technology Specialist was introduced as new ASB Provincial Key Contact. Mr. Smith and all Board Members introduced themselves, and provided a briefing on their agricultural backgrounds.

C. ADOPTION OF MINUTES

Martin Puch 16/017

Moved that the minutes of January 7, 2016 be approved as presented.

Carried

D. UNFINISHED BUSINESS

- (1) Spring Open House, April 8, 2016

Lindsey will continue to invite and arrange for participants with help from Susan, and an advertisement will be published requesting the participation of local producers.

(2) Technical Large Animal Emergency Rescue (TLAER) Training

Councillor Schoening

16/018

Moved that the ASB recommend to Council the Technical Large Animal Emergency Rescue (TLAER) Training opportunity for Southern Alberta and to advance the training by requesting funding and/or hosting assistance from other municipalities.

Carried

E. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Discussion was had on the importance of surveying crops for pests and diseases. Shane Poulsen explained what is currently being done in the MD of Pincher Creek.

Frank Welsch

16/019

Moved to accept the Agricultural and Environmental Services Report for January 2016, as information.

Carried

E. 2016 PROVINCIAL AGRICULTURAL SERVICE BOARD CONFERENCE

(1) Resolutions Report:

- Proactive Vegetation Management on Alberta Provincial Highways - PASSED
- Reinstate Provincial Funding for the Canada and Alberta Bovine Spongiform Encephalopathy (BSE) Surveillance Program - PASSED
- Agricultural Plastics Recycling - PASSED
- Agricultural Opportunity Fund for Agricultural Research and Forage Associations - PASSED
- Climate Stations - PASSED
- Compensation for Coyote Depredation - PASSED
- Hay Insurance Program - DEFEATED
- Species at Risk Act - PASSED
- Enhanced Protection for Farm Workers (Emergent Resolution) - PASSED

(2) Bill 6 Discussion

Discussion was had on the reaction to Bill 6 in Alberta.

Martin Puch

16/020

Moved to accept the resolution report and Bill 6 discussion, as information.

Carried

G. ON-FARM SOLAR GENERATION

(1) Generating Electricity from the Sun

Workshop evaluations demonstrated that information was valuable, relevant and timely. The information was appreciated by all attendees.

(2) Growing Forward 2

Lindsey gave an update on the upcoming grant announcement expected February 5, 2016.

Councillor Stevick

16/021

Moved that Generating Electricity from the Sun Workshop, and Growing Forward 2, be accepted as information.

Carried

H. CONSERVATION COMMUNITY CALLS FOR SWIFT ACTION TO PROTECT ALBERTA'S HEADWATERS

(1) Communique from Eastern Slopes Today and Tomorrow Workshop

- Discussion on OHV impact in the headwaters/public lands.

I. DEADSTOCK

(1) 2015 Program Report

(2) Carnivore Conflict Area Map

Councillor Schoening

16/022

Moved to accept the 2015 Program Report, and the Canivore Conflict Area Map, as information.

Carried.

J. CROP PEST/DISEASE SURVEILLANCE AND SAMPLE SUBMISSION

(1) Discuss the Importance of Surveillance and Testing

- *Fusarium graminearum*
- Clubroot and verticillium wilt of canola

K. CORRESPONDENCE

(1) Action Required

a) 2016 Alberta Agriculture Hall of Fame Award

All members will approach the Board should they think of an individual to nominate.

b) Farm Safety Centre 2016 Funding Request

Frank Welsch 16/023

Moved to recommend to Council that they support the Farm Safety Center program and honour the funding request, in the amount of \$875.00.

Carried.

(2) For Information

a) South Western Invasive's Management (SWIM) – Save the Date

Frank Welsch 16/024

Moved that the SWIM – Save the Date be accepted, as information.

Carried.

L. NEW BUSINESS

(1) Castle Crown Wilderness Coalition (CCWC) Request for Funding

Martin Puch 16/025

Moved that the ASB support the CCWC in the monetary amount of \$1,000.00 and additionally, through an in-kind contribution that is to be presented to them based on the total value of crew wages, gloves, bags and equipment provided.

Carried.

M. NEXT MEETING

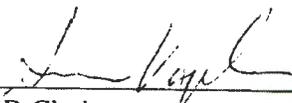
The next ASB meeting will be held, March 3, 2016, at 9:30am.

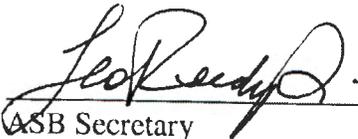
N. ADJOURNMENT

Councillor Schoening 16/026

Moved to adjourn the meeting, the time being 12:04 pm.

Carried


ASB Chairperson


ASB Secretary

THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION

MINUTES

July 20, 2016

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, July 20, 2016 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Shar Cartwright, Municipality of Crowsnest Pass
Lorne Jackson, Town of Pincher Creek
Warren Mickels, Village of Cowley
Emile Saindon, Landfill Manager
Jean Waldner, Office Administrator

AGENDA

Lorne Jackson

Moved the agenda be adopted as presented.

Carried. 07.20.16-842

MINUTES

Shar Cartwright

Moved the minutes of June 15th, 2016 be adopted as circulated

Carried. 07.20.16-843

MANAGER'S REPORT

1. MSW volumes have stayed steady.
2. Industrial cell has been slow with a few wells being drilled locally.
3. Landfill approval renewal, we are working on getting out a notice to local papers on our Landfill approval renewal. Eco waste wants to have the Incinerator open house September 12 – 14, 2016.
4. General contractor has started with recycling building footings, also the building components have arrived.
5. Water evaporation unit is now ready to go, will test it today.
6. New staff member started on July 19th, 2016.
7. Starting to work on recycle area and bin placement to reduce the amount of traffic to main landfill area.

Warren Mickels

Moved that the Manager's report be accepted for information.

Carried. 07.20.16-844

FINANCIAL REPORT

The Income Statement and Balance sheet to July 14th, 2016 were reviewed.

Dean Ward

Moved that the financial reports be accepted for information. Carried. 07.20.16-845

IN CAMERA PERSONNEL DISCUSSION

Dean Ward moved that this meeting go in camera at 9:22 a.m.

Board members unanimously accept managements recommendations on the personnel issue.

Dave Filipuzzi moved this meeting move out of camera at 9:29 a.m. Carried. 07.20.16-846

NEW EMPLOYEE AND FUTURE EMPLOYMENT QUESTION

With the retirement of our packer operator, we have hired a full time replacement.

Also with the construction of our new recycling building being completed in September, management is asking the board to approve hiring a full time person to help in operations and cross shift for the recycling building.

Dean Ward

Moved that the hiring of the new employee in September be approved by the board.

Carried. 07.20.16-847

RECYCLING CONTRACT SIGNED WITH E-CYCLE SOLUTIONS

A contract has been signed between us and e-cycle solutions out of Airdrie, Alberta.

They will be working with us on some new ideas for our new recycling building, and also if any of the communities would like help with electronic round ups/clean ups etc. Jean will forward e-cycles contact information to all members.

Shar Cartwright

Moved that this report be accepted for information.

Carried. 07.20.16-848

Correspondence:

Tabled Items:

1. By-law review scheduled for Sept 21st meeting.

Next meeting dates: - 2016 9:00 a.m.

August 17

September 21

October 19

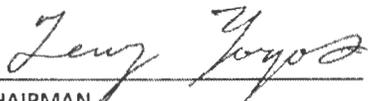
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ADJOURNMENT

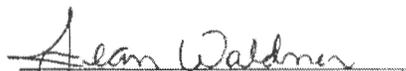
Warren Mickels

Moved the meeting adjourn at 9:48 a.m.

Carried 07.20.16-849



CHAIRMAN



SECRETARY